

# Regulations for the awarding of the Grant for the “Francesco Morelli” Dissertation Development

## 1. PURPOSE and RESOURCES

### 1.1 Objectives

The Francesco Morelli Foundation, as part of its project activities for the year 2022, wishes to facilitate access to design culture and professions by contributing to increasing opportunities to study design-related disciplines (in all its meanings), to bring young people closer to the design professions and to foster youth entrepreneurship in the design world.

To this end, the Foundation established the 'Francesco Morelli' Dissertation Development Grant for the best work of 2022 IED graduates to reward the dissertation projects of the year with the highest level of innovation, social impact and consistency with the United Nations 2030 Agenda, by providing the award winners with a grant to be allocated to the development of their Dissertation Project.

### 1.2 Budget

The Francesco Morelli Foundation provides a fund totalling € 70,000 (seventy thousand/). It will be the task of the Francesco Morelli Foundation to assess the candidate projects on the basis of their quality and compliance with the criteria and to establish - at its own indisputable judgement - the financial support for each awarded project, until the available financial resources are exhausted.

In the event that the available resources are not fully allocated, they will be allocated to related activities or other projects of the Francesco Morelli Foundation.

## 2. CONTENTS

### 2.1 Beneficiaries

The beneficiaries of the “Francesco Morelli” Dissertation Development Grant are all students who graduated in the summer of the 2021/2022 academic year and by the deadline of 01/09/2022 in the following courses:

- DAPL courses and three-year IED diploma courses at IED Italy locations;
- DAPL and five-year Restoration courses at the Aldo Galli Academy;
- TGEAS courses and four-year IED diploma courses at IED Spain locations;
- Bachelor Degree courses at IED Brazil locations.

### 2.2 Criteria for Dissertation Project Applications

The Grant applications are selected based on the most deserving Dissertation Projects on the recommendation of the seat directors, after consultation with the course coordinators or by setting up a special assessment committee.

The assessment of the Dissertations will take into account the following criteria:

- Innovation
- Social impact
- Consistency with the UN 2030 Agenda

Each venue may apply for up to three projects.

### 2.3 Development Projects Assessment Criteria

Students whose Dissertation Projects (individual or group) have been nominated for the Grant, will have to submit a Development Project related to their Dissertation Project to the Assessment Committee.

The Francesco Morelli Foundation Assessment Committee will select the submitted Development Plans on the basis of the following criteria:

- Impact on the actual development of the Dissertation Project
- Internationality
- Dissemination and promotion of the Dissertation Project.

### 2.4 Eligible and ineligible expenses

Eligible expenses are those considered consistent with the Dissertation Project and its further development, as part of the candidate's professional development, including:

- Expenses related to enrolling in post-diploma training courses in Italy or abroad to expand knowledge on the topics covered by the Dissertation Project
- Professional consultancy costs related to the continuation and development of the Dissertation Project (e.g. preparation of business plan, brand protection, patent protection, legal advice, tax advice, etc.);
- Expenses for the use of *mentoring* services;
- Participation in international events, forums, trade fairs;
- Communication expenses related to the promotion of the Dissertation Project (e.g. promotional videos, teasers, presentations, etc.);
- Expenses related to the dissemination of the Dissertation Project (e.g. publications, etc.).

Expenses for the purchase of goods and all expenses deemed inconsistent with the development of the Dissertation Project are not eligible, at the sole discretion of the Francesco Morelli Foundation.

## 2.5 Value of the Grant

Each Grant value starts from a minimum of € 5,000 to a maximum of € 20,000 and can cover up to 100% of the costs of the submitted project.

Projects with a value of more than € 20,000 may be submitted in the case of co-financing by private individuals or other entities.

It will be the task of the Francesco Morelli Foundation to assess the candidate projects on the basis of their quality and compliance with the criteria and to establish - in its own indisputable opinion - the financial support for each awarded project, until the available financial resources are exhausted.

## 3. PROCEDURES

### 3.1 Language

The official language of the Grant is English. Therefore, all projects and documents produced must be in English.

### 3.2 Applications

Candidates are submitted directly by the Directors of the local IED locations, in consultation with the course coordinators or by setting up a special assessment committee.

Applications must be submitted by each Venue by 20/09/2022 to the certified email address [fondazionefrancescomorelli@legalmail.it](mailto:fondazionefrancescomorelli@legalmail.it) with the following attachments:

- Application Form (Annex A) containing a summary description of the selected Dissertation Project and the opinion of the coordinators or assessment committee (if any);
- Complete Dissertation Project;
- Nomination acceptance form (Annex B) signed by the student(s) involved in the Project
- Copy of a valid identity document for each candidate

The Foundation may request additional documentation at its discretion.

### 3.3 Development Projects Assessment Criteria

On penalty of forfeiture of the application, applicants are required to submit their Development Project by 20/10/2022 by sending to the certified email address [fondazionefrancescomorelli@legalmail.it](mailto:fondazionefrancescomorelli@legalmail.it) the following attachments:

- Development Project (Annex C) and its budget
- Curriculum Vitae (of the applicant or all applicants, in the case of group projects)

### 3.4 Assessment Committee

It will be the task of the Francesco Morelli Foundation to appoint a special Assessment Committee to assess the quality and consistency of the Development Projects received and, at its sole discretion, select the deserving projects and the financial support that the Foundation will provide for each, until the available financial resources are exhausted.

### 3.5 Development Projects Assessment

The Assessment Committee, having examined the Dissertation Projects, shall assess the validity and consistency of the Development Projects submitted and, at its sole discretion, shall allocate the applicable financial support (partial or total) for each project, until the allocated fund is exhausted.

### 3.6 Announcement of Winners

The winners and the amounts awarded for each Project will be announced at a public event hosted by the Francesco Morelli Foundation in November 2022.

### 3.7 Maximum Term of the Development Projects

The Development Projects must have a maximum term of 12 months from the date the Grant is awarded. Reports must be submitted no later than 30/11/2023.

### 3.8 Grant Payment

The grant will be paid, into a current account in the name of the winner(s), according to the following schedule and methods:

- 80% within 30 days of the award event
- 20% within 30 days of the submission of the expenditure report, if there is no need to supplement the report.

### 3.9 Reporting

The final documentation must be submitted by 30/11/2023 by certified email address to [fondazionefrancescomorelli@legalmail.it](mailto:fondazionefrancescomorelli@legalmail.it) with the following attachments:

- Detailed report of work done
- Reporting Form (Annex D)
- Copies of paid invoices and proofs of expenditure having fiscal value, paid exclusively by traceable payment (bank transfer or credit card in the name of the winner(s)). Only payments issued after 01/12/2022 and before 30/11/2023 will be taken into account.

### 3.10 Project Changes

Changes respect to what is established in the selected Development Project must be notified to the Francesco Morelli Foundation no later than 15 days after the change has occurred. The Francesco Morelli Foundation reserves the right not to authorise changes that might affect specific elements and features that contributed to the positive assessment of the Project by the Assessment Committee.

A decrease in expenses within a margin of 20% of what is stated in the budget may be allowed in the final statement. Higher differences may be allowed upon presentation of a detailed report justifying the budget reduction, only if the project remains substantially consistent with what was stated in the application. In the event of a decrease in expenses by more than 20%, it shall be the indisputable decision of the Francesco Morelli Foundation to accept the stated reasons, reduce the value of the support granted in proportion to the decrease in budget or - if the reasons are not accepted due to a project that is substantially inconsistent with what was stated in the application - revoke the Grant awarded with the consequent reimbursement of the advance payment received.

Should the expenses incurred turn out to be higher than budgeted (e.g. due to an increase in the price of raw materials, fuel, etc.) for reasons not foreseeable at the time the Project was submitted, the Foundation reserves the right to cover any shortfall, at its sole discretion and taking into account the funds available for the initiative.

## 4. WITHDRAWAL, WAIVERS AND OBLIGATIONS OF THE BENEFICIARY

### 4.1 Withdrawal and grant reduction

The Grant may be withdrawn in full or in part in the following cases:

- a. original or supervening shortcoming in the subjective eligibility requirements;

- b. submission of false declarations concerning the requirements or key facts for Grant application;
- c. when the documentation produced or the checks and verifications carried out show that the beneficiary has failed to fulfil his/her obligations under this notice;
- d. in the event that, following verifications, an amount of eligible expenses is found to be lower than the eligible expenses, or irregularities are found in the expenditure documentation submitted and/or irregularities related to the eligibility requirements concerning the beneficiary or the expenses incurred;
- e. if the beneficiary does not make him/herself available for the verifications or does not submit the documents requested during the verifications;
- f. if serious shortcomings are identified over the course of the project development;
- g. failure of the beneficiaries to comply with their obligations under this notice.

If the withdrawal occurs after the grant has been disbursed, the amount already disbursed will be refunded and the beneficiary shall repay the relevant amount by bank transfer to the Foundation's bank account.

#### 4.2 Waiver of Grant

If the beneficiary(ies) wish(es) to waive the Grant, an official notification must be sent to the Francesco Morelli Foundation by certified email address to [fondazionefrancescomorelli@legalmail.it](mailto:fondazionefrancescomorelli@legalmail.it)

If the waiver occurs after the grant has been disbursed, the amount already disbursed shall be refunded and the beneficiary shall repay the relevant amount by bank wire transfer to the Foundation's bank account.

#### 4.3 Beneficiary Obligations

Formal acceptance of Grant application by signing the Application Acceptance Form, binds the beneficiary to comply with the provisions of these Regulations. The beneficiary undertakes to develop and implement the Development Project in terms consistent with the Regulations. In the event of substantial changes to the Development Project, such as to profoundly alter its nature and purpose, the Grant allocation may be reconsidered, with the consequent recovery of any amounts already paid.

The beneficiary also commits to include the logo of the Francesco Morelli Foundation with the words “with the support of the Francesco Morelli Foundation” in all promotional and communication materials of his/her project.

# Information pursuant to Art. 13 and 14 of European Regulations 2016/679

Pursuant to Articles 13 and 14 of the European Regulations 2016/679 (hereinafter GDPR), the Francesco Morelli Foundation, as Data Controller, must inform you of the following:

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## **Data Controller and Data Protection Officer**

The data controller is the Francesco Morelli Foundation (hereinafter referred to as the "Foundation" or "Data Controller"), based in Milan, Via Amatore Sciesa, 20135 Milan. The Data Controller can be contacted by e-mail to [info@ffmorelli.it](mailto:info@ffmorelli.it).

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## **Purpose of the data processing**

The purpose of the processing is the correct and full implementation of the Dissertation Development Grant procedure, verification of the documentation delivered and the management of communications.

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## **Categories of data processed**

The Foundation may process your personal data, on a case by case basis, as follows:

1. Personal data (name, surname, date of birth, residence address, tax code);
2. Contact data to be entered when filling in the registration form (telephone number, e-mail);
3. Personal data on educational qualifications and certifications;

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## **Legal basis for the processing**

Your data will be processed lawfully as established in Art. 6 paragraph 1 b) of the GDPR where it is necessary for the performance of an agreement to which you, as the data subject, are a party or for the performance of measures prior to the agreement taken at your request;

It should be noted that the data may be processed without specific consent, in addition to the cases mentioned above, pursuant to Art. 6 paragraph 1 in the following cases:

- ~ the processing is necessary to comply with a legal obligation to which the data controller is subject;
- ~ the processing is necessary for the protection of the vital interests of the data subject or another natural person;
- ~ the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller;
- ~ the processing is necessary for pursuing the legitimate interests of the data controller or a third party, provided that the interests or the fundamental rights and freedoms of the data subject requiring the protection of personal data are not overridden, in particular where the

data subject is a minor.

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### **Consequences of non-disclosure of the personal data**

With regard to the personal data required for the Dissertation Development Grant procedure or for the handling of communications related to it, failure to provide the personal data constitutes an impossibility to proceed.

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### **Method of the data processing**

The processing is carried out by means of the operations or set of operations specified such as collection, recording, organisation, storage, consultation, processing, modification, selection, extraction, comparison, use, blocking, communication, erasure and destruction of data, in compliance with the provisions of the law (Reg. EU No. 2016/679),

The data will be processed in written form and/or on magnetic, electronic or telematic supports for the solely to pursue the purposes set out above.

Your data are processed by adequately trained staff and employees appointed as data processors.

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### **Data Storage**

Your personal data, processed for the above-mentioned purposes, shall be stored for the duration of the competition and for 5 years thereafter.

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### **Disclosure of Data**

Your personal data may be disclosed and used within the Foundation by authorised personnel and will not be disclosed to third parties except in the case of:

1. consultants and accountants or other officials providing functional services for the above purposes;
2. banking and insurance institutions providing functional services for the above purposes;
3. entities that process data to carry out specific legal obligations;
4. judicial or administrative authorities, for the fulfilment of legal obligations;
5. systems and IT manager for computer system maintenance and backup management.

The Foundation uses a number of service providers appointed as external data Protection Officers. The list of these entities is constantly updated and is available at the Foundation's headquarters. For information on this, please send an e-mail to [info@ffmorelli.it](mailto:info@ffmorelli.it).

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### **Data Profiling and Dissemination**

Your personal data are **not** subject to any fully automated decision-making process, including profiling, and are not subject to dissemination, unless the latter activity is necessary to comply with legal or regulatory obligations.

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### **Data transfer abroad**

Your personal data may be transferred to countries within the European Union within the scope and limited to the above-mentioned purposes; **no** transfer of data to countries outside the European Union is envisaged.

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#### **Rights of the data subject**

Pursuant to Articles 15 to 22 of the European Regulation 2016/679, you may at any time exercise the rights set out in these articles, in particular the right to *access your data*, *rectification*, *erasure*, *restriction*, *data portability*, *objection* and to be informed about processing carried out by means of automated decision-making processes concerning natural persons, including profiling. In order to exercise these rights, you may contact the Foundation directly by e-mail at [info@ffmorelli.it](mailto:info@ffmorelli.it) or lodge a complaint with the Data Protection Authority (Autorità Garante per la protezione dei dati personali - contact section - [www.garanteprivacy.it](http://www.garanteprivacy.it)).