

# RIGHT TO EDUCATION

(DIRITTO ALLO STUDIO - DSU)

**ISTITUTO EUROPEO DI DESIGN**

**MILAN**

**ROME**

**TURIN**

**CAGLIARI**

**FLORENCE**

## **CALL FOR APPLICATIONS** for the **assignment of financial aid and study grants** **Academic Year 2022/2023**

The official document ("*Bando di concorso per l'assegnazione di Borse di Studio per il diritto allo studio Universitario Anno Accademico 2022/2023*") is written in Italian.

This drafted in English language is only meant to be a mere courtesy translation.

**As a consequence the Italian version of the document shall prevail in any case.**

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*Contents*

- 1. ELIGIBLE APPLICANTS**
- 2. SUM SET ASIDE FOR STUDY GRANTS**
- 3. REQUIREMENTS**
  - 3.1 Merit requirements**
  - 3.2 Economic requirements**
- 4. VALUE OF STUDY GRANTS**
- 5. INTEGRATION TO THE STUDY GRANTS**
- 6. PROCEDURES FOR PREPARING THE RANKING LISTS**
- 7. HOW TO APPLY**
- 8. PUBLICATION OF THE RANKING LISTS AND APPEALS**
- 9. ASSIGNMENT OF STUDY GRANTS AND PAYMENT TERMS. REVOCATION OF THE RIGHT**
- 10. INADMISSIBILITY AND FORFEITURE**
- 11. TRANSFER**
- 12. CHECKS ON THE TRUTHFUL NATURE OF ECONOMIC DECLARATION PROVIDED**
- 13. INFORMATION ON THE USE OF PERSONAL DATA AND THE RIGHTS OF THE DECLARANT  
(Art. 13 of the European regulation on data protection no.2016/679 GDPR)**
- 14. REMINDER DEADLINES**
  - APPENDIX A, B, C, D and E**

## 1. ELIGIBLE APPLICANTS

### The call for applications is open to:

- Italian citizens,
- Citizens of other European Union Member States,
- Citizens of States not belonging to the European Union. (D.P.R. 31. 8.1999, N.394 *inter alia* art. 44bis, attuativo del D.Lgs 25 luglio 1998, N.286 nonché D.P.R. 31 agosto 1999 n. 394, art. 46 comma 5)

### Applicants must meet all the following requirements:

- **be a IED student admitted or enrolled<sup>1</sup> in a First Level Academic Diploma course at Istituto Europeo di Design, in the seats of Milan, Rome, Turin, Cagliari or Florence, for the Academic Year 2022/2023;**
- Have the economic and merit requirements listed in point 3.

The study grant is awarded to students regularly enrolled for the first time in the academic years of a First Level Academic Diploma, for a maximum period of seven semesters, calculated from the beginning to the first enrollment in an academic year.

Under the law 33/2022, double simultaneous enrolment in two degree courses is now allowed. Pending the issuance of the related implementing decrees, art. 3, however, provides that the student who enrolls in two study courses at the same time benefits from the tools and services in support of the right to study for a single enrollment, elected by the student himself.

**The student must therefore declare in the scholarship application any double enrollment (or the intention to enroll, also in another University /AFAM) and for which enrollment they intend to use the services of the right to university study.**

Failure or false indication of this data will result in forfeiture of the scholarship provided by IED and the application of the penalties provided for by art. 10, paragraph 3 of Legislative Decree 68/2012. Pursuant to art. 6, paragraph 3 of the D.M. MUR n. 1320/2021, the student with double

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<sup>1</sup>The actual allocation of benefits and services are however restricted to students who are regularly enrolled (in order with the academic requirements and the administrative position paying enrolment and tuition fee by:

- 30.9.2022 for the 2nd and 3rd year
- 31.10.2022 for the 1st year.

Students not duly enrolled by the above dates, will not be considered eligible for obtaining the benefits. They will not be included in the temporary ranking list.

enrollment is entitled to a 20% increase in the amount of the scholarship as long as they maintain the requirements for the scholarship itself, as set out in this call.

**Students who in the Academic Year 2022/2023 meet one of the following conditions are not eligible to participate in the call for applications:**

- have already achieved, in Italy or abroad, qualifications equivalent or higher than the course of study for which they claim the benefits and services for;
- hold or have held — even partially — for the same year a scholarship awarded by other public or private institution;
- have enrolled in a First Level Academic Diploma course at Istituto Europeo di Design, after applying for the withdrawal from studies at IED or another university/institute;
- changed the seat, repeat the enrollment in a course year already attended;
- are enrolled in a foreign university and are eligible to attend a course at IED, under agreements of International Exchange program.
- have enrolled in the Foundation Course for the Academic Year 2022/2023

## 2. SUM SET ASIDE FOR STUDY GRANTS

**For the Academic Year 2022/2023**, Istituto Europeo di Design, based on the estimated funding assigned by the Regione Lombardia, will award study grants for a total value of **Euro 313.247,13**. The study grants will be allocated among the students enrolled for the first time in the first year and students enrolled in the following ones.

The division of the amount of the scholarships among all the activated courses will be determined, after the applications, in relationship percentage to the number of the participants.

## 3. REQUIREMENTS

### 3.1. Merit requirements

In order to be admitted to the ranking list, applicants must:

**Students enrolled in the 1<sup>st</sup> year- First Level Academic Diploma**

- be regularly enrolled in: for the Academic Year 2022/2023, **for the first time in the first year** of a First Level Academic Diploma course at IED, by **31.10.2022**;

- have obtained an Upper Secondary School Diploma with grades equal to or greater than **80/100**<sup>2</sup>
- have the economic requirements for Art. 3.2, below

The confirmation of financial aid, as specified at Art. 12 (ASSIGNMENT OF STUDY GRANTS AND PAYMENT TERMS) is subject to obtaining at least **40 credits** no later than **10.8.2023**

**PLEASE NOTE:**

- that with regards to the assignment of study grants and payments terms, reference must be made to the following art. 10;
- that with regards to the cases of incompatibility and forfeiture, reference must be made to the following art. 11

**Students enrolled in following years of the – First Level Academic Diploma**

- be regularly enrolled, for the Academic Year 2022/2023, in the second or third year of a First Level Academic Diploma course at IED, by **30.9.2022**;
- have obtained the following credits no later than **10.8.2022**:
  - ✓ at least **40 credits** (only for students enrolling in the second year)
  - ✓ at least **100 credits** (only for students enrolling in the third year)
- have the economic requirements of following art. 3.2.

The confirmation of financial aid, as specified at art. 12 (ASSIGNMENT OF STUDY GRANTS AND PAYMENT TERMS) is subject to obtaining no later than **10.8.2023**:

- ✓ at least **100 credits** (only for students enrolling in the second year)
- ✓ at least **160 credits** (only for students enrolling in the third year)

**PLEASE NOTE:**

- that with regards to the assignment of study grants and payments terms, reference must be made to the following art. 10;
- that with regards to the cases of incompatibility and forfeiture, reference must be made to the following art. 11

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<sup>2</sup>Students who have graduated from an Upper Secondary School Diploma in a country other than Italy, will be evaluated according to the final grade resulting from the conversion formula adopted by the MIUR (MIUR of 4/6/2007).

When completing the online application, students will be required to indicate the number of academic credits attained and the corresponding weighted average. These values are to be understood as follows:

**Number of academic credits:** students are required to specify the number of academic credits which have been earned by passing exams and which have been duly recorded since the beginning of their academic history (for the current level of studies), up until **10.8.2022**. Exam marks expressed with a suitability judgment are also valid. Any credits earned from exams not included in study plans, or from exams taken and recorded prior to matriculation on the current level of studies are not valid.

**Weighted average:** students are required to calculate and specify the weighted average of the exams listed in the "NUMBER OF CREDITS ATTAINED" field; exams marks not expressed in thirtieths should not be considered. 30 with honours should be counted as 30.

To obtain the weighted average, each mark should be multiplied by the exam value (in credits); the total of the results should be divided by the number of academic credits considered as a whole.

**For Example:**

Exam 1	Mark 26/60	Value: 9 credits
Exam 2	Mark 30/30	Value : 12 credits
Exam 3	Mark 18/60	Value : 9 credits
Exam 4	Mark: approved (e.g. English language knowledge testing)	Value : 3 credits
Total no. credits orbatine		<u>33 credits</u>
Total no. credits to be considered for the weighted average		<u>30 credits</u>

**Weighted average calculation:**

26 x 9	234+	
30 x 12	360+	
18 x 9	162+	
Total	756	Weighted average = $756 / 30 = 25.20$

**Bonus:**

Students who fail to attain the minimum number of credits required, may add the *bonus* credits specified below to the academic credits actually attained in accordance with the following:

- **5 credits**, if used for the first time to obtain benefits for the second academic year

- **12 credits**, if used for the first time to obtain benefits for the third academic year

The *bonus* may be requested once and may not be combined. Any *bonus* not requested during the academic year of reference may be used in following academic years. Any *bonus* matured and not used during the First Level Academic Diploma course may be transferred for the enrollment in a Second Level Academic Diploma course.

### **Students with disabilities:**

Students with disabilities and invalidity up to or above 66% and with a recognized handicap pursuant to Article 3, paragraph 1, Law 104/92, can have merit requirements tailored to them, based on the type of disability, and this may deviate by the stated values by up to a maximum of 40%.

## **3.2. Economic requirements**

The financial status of the student will be identified based on the Equivalent Financial Situation Indicator for benefits provided within the scope of university financial aid (hereinafter also "**ISEEU - ISPEU parificato**").

Students with income and assets (movable and immovable) declared and/or owned abroad or in Italy by them and/or by their family, will have to request the so called "**ISEEU - ISPEU parificato**" to be used for the university financial aid (i.e. "prestazioni agevolate per il diritto allo studio universitario").

Under penalty of exclusion from the call, for the a.y. 2022/2023 ISEEU-ISPEU *parificato* must be grounded on income in the relevant year<sup>3</sup> and on the value of movable and immovable assets owned as at **31.12** of the relevant year by the student's family. Foreign students are nevertheless required to declare the presence of any income and assets held in Italy by their family.

**Students whose ISEEU exceeds € 24.335,11 and whose ISPE (ISP/equivalence scale) exceeds € 52.902,43 are excluded from the benefits.**

Both of the two above mentioned index ceilings are to be complied with; students will be deemed not to fulfil the income-related requirements if either of the two indexes exceeds the respective ceilings.

In order to help foreign students to obtain the **ISEEU-ISPEU parificato**, IED signed a convention with the following Tax Advice Centre (CAF)

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<sup>3</sup> the relevant year is **2020** for students applying for the first enrolment to an undergraduate course; the relevant year is **2021** for students applying for an enrolment renewal.

CGIL - Corso di Porta Vittoria, 43 – 20122 Milano – Tel. 02540211

Web site: <https://www.assistenza fiscale.info/isee-iseu/>

To take an appointment: <https://www.assistenza fiscale.info/prenota-online/>

E-mail address: [documenti.ied@cgil.lombardia.it](mailto:documenti.ied@cgil.lombardia.it).

## **FOREIGN STUDENTS' (EU and NON-EU) DOCUMENTS NECESSARY TO APPLY FOR THE ISEE AT THE ITALIAN CAAF:**

Documents to be provided<sup>4</sup> for the **ISEEU-ISPEU parificato** calculation:

- Family status declaration (i.e. a statement of all the family members living in the same house);
- Income tax return of each family member in the relevant year. The figure must be converted to Euro taking into consideration the average exchange rate of the relevant year;
- Properties nationally owned by the family (in square meters) at 31.12 of the relevant year;
- Personal estate of the family owned at December 31.12. of the relevant year (assets, dividends, etc.);
- Bank account balance at December 31st of the relevant year;
- Documentation related to any properties/income the student or the student's family might have in Italy;
- Valid identity card or passport and Tax Code;
- Matriculation number;
- Full name of the IED course attended.

### **All the documents must be:**

- **Translated into Italian by a recognized translator and legalized by the competent local authority in the residing Country.** The student may address to the Italian Diplomatic Representation for any information. (As an alternative, it is possible to have the documents translated by the student's home Country's Embassy or Consulate in Italy and legalized by the Italian Prefettura).
- Issued after
  - 1.1.2021 for students applying for the first enrolment to an undergraduate course;
  - 1.1.2022 for students applying for an enrolment renewal.

Please note that documents are legalized differently in different countries, in particular:

**Countries exempt from the legalization:** Austria, Belgium, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Great Britain (extended to the Isle of Man), Greece, Ireland, Latvia,

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<sup>4</sup>Please be advised that documents issued by employers will not be accepted. The official income tax return must be issued by the official government revenue agency of the student's country of residence.



Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Norway, Netherlands (extended to Netherlands Antilles and Aruba), Poland, Portugal, Czech Republic, Republic of San Marino, Slovakia, Slovenia, Spain, Switzerland, Turkey, Hungary.

**Countries in which documents envisage the exemption from the consular/diplomatic stamp of the Italian embassy but must bear an Apostille stamp:** Andorra, Anguilla, British Antarctic Antigua and Barbuda, Netherlands Antilles, Argentina, Armenia, Aruba, Australia, Azerbaijan, Bahamas, Barbados, Belize, Bermuda, Belarus, Bosnia-Herzegovina, Botswana, Brunei, Bulgaria, Cayman, Colombia, Dominica, China (only Hong Kong and Macao), Ecuador, El Salvador, Falkland Islands, Fiji, Georgia, Japan, Gibraltar, Grenada, Guadeloupe, Guernsey, India, Cayman Islands, Gilbert and Ellice Islands, Marshall Islands, Channel Islands, British Solomon Islands, Turks and Caicos Islands, British Virgin Islands, Wallis and Futuna Islands, Iceland, Israel, Jersey, Kazakhstan, Lesotho, The New Hebrides, Liberia, Man, Mauritius, Mayotte Martinique, Mexico, Miquelon, Moldova, Montserrat, Namibia, Niue, new Zealand, Panama, French Polynesia, Princip. Monaco, Reunion, Republic of Korea (formerly South Korea), Romania, Russia, Saint Christopher and Nevis, Saint Lucia, Saint Helena, Serbia-Montenegro, Seychelles, Suriname, Sweden, Swaziland, United States, South Africa, Tonga, Trinidad and Tobago, Ukraine, Vanuatu, Venezuela, British Virgin Islands.

**Foreign students coming from particularly poor countries:** Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Cape Verde, Chad, Comoros, North Korea, the Democratic Republic of Congo, Cote D'Ivoire, Djibouti, Eritrea, Ethiopia, Gambia, Ghana, Guinea, Guinea Bissau, Equatorial Guinea, Haiti, Kenya, Kiribati, Lao Peoples Democratic Republic, Laos, Lesotho, Liberia, Madagascar, Malawi, Maldives, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Nigeria, Pakistan, Papua New Guinea, Central African Republic, Rwanda, Samoa, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, Sudan, Tajikistan, Tanzania, Timor East, Togo, Tuvalu, Uganda, Uzbekistan, Vanuatu, Vietnam, Yemen, Zambia, Zimbabwe.

The assessment of the economic situation of the students coming from one of the countries mentioned above is made on the basis of a certification issued by the Italian Representative in the country of origin, which must certify that the student does not belong to a familiar high-income or high-social status family. This certificate may also be issued by the foreign university of enrollment linked by agreement or convention with Italian universities or Italian bodies qualified to provide a guarantee of economic coverage, as envisaged by current legislation on the enrollment of foreign students in Italian universities. In this latter case, the certifying body undertakes to repay the grant on the student's behalf in the event of forfeiture of this condition.

**Republic of Moldova and Sweden:** for these two countries that signed the European Convention (London, 1968), there is different legislation. The exemption from the legalization refers only to the documents issued by the diplomatic and consular authorities (on the Italian territory).

**Albania:** from July 1st 2011, the Albanian documents, which must be produced in Italy, no longer have to be previously legalized by the Italian diplomatic-consular representatives in Albania, but they must bear the Apostille stamp by the Ministry of Foreign Affairs of Albania. Please refer to the websites of the Italian Embassy in Tirana (<http://www.ambtirana.esteri.it>) and consulates in Scutari (<http://www.consitalia-scutari.org>) and Valona (<http://www.consvalona.esteri.it>) for detailed information about the process required to follow.

**Stateless students or political refugees:** Stateless students or political refugees must attach to the application the official statement regarding the status of stateless persons or refugees, issued by the Italian Ministry of the Interior, or by the Office of the United Nations High Commissioner Office for Italy.

For the above students will be considered the income received and statement assets and liabilities held in Italy, as of December 31<sup>st</sup>, only.

Should the students encounter difficulties in obtaining these documents in their countries of origin, they may apply for them at their foreign diplomatic offices or consular representatives located in Italy. In this case, the documents must be translated from their original language into Italian, and legalized by the Prefecture of the city where the foreign representative office is based.

Foreign students are obliged to declare the presence of any income or assets held in Italy from their family unit.

In any case, the income declared by foreign students cannot be less than **Euro 6.079,45** corresponding to the minimum means of subsistence which must be proven for the purpose of applying for a Visa to enter Italy for study. The above amount is the minimum required in order to evaluate an economic status.

## **DEFINITION OF “FAMILY UNIT”**

For the purpose of granting benefits, the student's *family unit* is composed of the student and all those are included in the official Family residence Certificate, even if not-blood related.

In any case, the following are considered as part of the student's family unit:

- the **student's parents** – not legally separated or divorced – and other children under their responsibility, even if not recorded as having the same address on the official Family residence Certificate;
- the **parent receiving maintenance checks** for the student, in cases of separation or divorce;
- any **parties** in foster care to the student's parents.

The members of the student's family unit will be considered as those mentioned on the date the ISEE application is presented.

In the event of changes to the members of the family unit or changes to the economic situation, which may arise after the date of the application, the student must submit a new ISEE to the DSU IED Office.

## “INDEPENDENT” STUDENTS”

A student has the status of “independent” (i.e. he/she constitutes his/her own family unit, which is independent from his/her family of origin) when both the following two criteria are met:

1. For at least two years from the date of application, the student’s residence must be different than the residence of the family of origin (as recorded on the official Family residence Certificate) and in a building not owned or co-owned by a member of the family of origin.
2. For at least two years from the date of the application, the student must have a personal income not less than € 9.000,00, officially tax-declared, deriving from employment or any other form of subordinate job, not to be provided by a member of the student’s family.

Should the student share his/her residence with another person, as recorded on the official Family residence Certificate, the income of both must be considered, even if they are not blood-related.

### STUDENT WITH A FAMILY UNIT EARNING INCOME AND/OR OWNING EQUITY ABROAD

The income and assets of the members of the family unit received abroad in 2020 must be measured according to the average exchange rate of 2020.

## 4. VALUE OF STUDY GRANTS

The value of the study grant is differentiated according to:

- Income bracket (ISEEU - ISPEU parificato),
- student’s geographic origin.

### Income brackets:

	Value of ISEEU - ISPEU parificato					
1 <sup>st</sup>	From	€	0,00	to	€	12.167,56
2 <sup>nd</sup>	From	€	12.167,57	to	€	16.223,41
3 <sup>rd</sup>	From	€	16.223,42	to	€	24.335,11

### Student’s geographic origin:

For the purposes of calculating the amount of the scholarship, students are classified as follows:

- **Local student:** resident in the municipality where the study courses attended are based, or in a neighbouring municipality, or in a municipality ranked as an urban area<sup>5</sup> in accordance with Regional law no. 06/20122 (Art. 2, paragraph 3, letter b));

<sup>5</sup>See the annex A for IED Milan, B for IED Rome, C for IED Turin, D for IED Cagliari and E for IED Florence.

- **Commuting student:** resident in a municipality other than those specified in paragraph above and from which they can reach the base of the course attended within 60, maximum 90 minutes by public transportation;
- **Distant student<sup>6</sup>:** resident in a distant place from the municipality in which the study course attended is based, and far from IED more than 90 minutes by public transportation. They **must pay** for an accommodation near the place of study, using public residential structures or private lodgings or those belonging to other bodies, for a period **not less than 10 months** during the a. y. 2022/2023. Without the above conditions, students are considered as “commuters”.

In order to prove the status of “Distant student,” applicants must produce the copy of an official **lease**, duly registered in the student’s or in his/her parent’s names. Students residing in public or private structures must produce a valid fiscal **proof of rent payment** for an accommodation located in the same municipality where the study course is based for a period of not less than 10 months in a.y. 2022/2023.

The official lease and the valid fiscal proof of rent payment must be submitted by and not later than **10.12.2022**, before publishing the final ranking list.

The value of the study grants, **inclusive of reimbursement of regional tax on financial aid and study grants**, is defined as follows:

<i>LOCAL STUDENTS – Total value of meal Euro 712,00</i>	
<i>1<sup>st</sup> bracket</i>	<b>€ 2.415,00</b> + one free meal a day Total amount of <b>€ 3.127,00</b>
<i>2<sup>nd</sup> bracket</i>	<b>€ 2.007,00</b> + one free meal a day Total amount of <b>€ 2.719,00</b>
<i>3<sup>rd</sup> bracket</i>	<b>€ 1.220,00</b> + one free meal a day Total amount of <b>€ 1.932,00</b>

<i>COMMUTING STUDENTS - Total value of meal Euro 712,00</i>	
<i>1<sup>st</sup> bracket</i>	<b>€ 3.427,00</b> + one free meal a day Total amount of <b>€ 4.139,00</b>
<i>2<sup>nd</sup> bracket</i>	<b>€ 2.887,00</b> + one free meal a day Total amount of <b>€ 3.599,00</b>
<i>3<sup>rd</sup> bracket</i>	<b>€ 2.121,00</b> + one free meal a day Total amount of <b>€ 2.833,00</b>

<sup>6</sup> According to Art. 13 paragraph 3 of D.P.C.M. 9/04/2001, Extra-EU students are considered “distant” regardless their place of residence in Italy, except in the case of their family unit residing in Italy.

<i>DISTANT STUDENTS using public or private structures</i>	
<i>1<sup>st</sup> bracket</i>	€ 6.370,00 + one free meal a day Total amount of € 7.082,00
<i>2<sup>nd</sup> bracket</i>	€ 5.446,00 + one free meal a day. Total amount of € 6.158,00
<i>3<sup>d</sup> bracket</i>	€ 4.317,00 + one free meal a day. Total amount of € 5.029,00

Students holding a study grant who do not utilize the food service are not entitled to a refund, except for periods of the study abroad, duly documented.

The scholarship can be increased up to a maximum of 40% of the amount due, in the case of students with a disability greater than 66% and with a recognized handicap pursuant to article 3 paragraph 1, law 104/92, depending on the disabilities of which the student is a carrier, in order to allow the use of prostheses and supports, as well as all interventions that facilitate the use of teaching and study

## 5. INTEGRATION TO THE STUDY GRANTS

### International mobility

There is no integration to international mobility for the Academic Year 2022/2023.

## 6. PROCEDURES FOR PREPARING THE RANKING LISTS

The ranking list is prepared according to the following criteria:

- **Students enrolled in to 1<sup>st</sup> year - First Level Academic Diploma**

The ranking list is drawn up on the basis of the Equivalent Financial Situation Indicator (**ISEEU - ISPEU parificato**) of the family nucleus in relation to a 24.335,11 ceiling, attributing up to a maximum of 1,000 points using the following formula:

$$1 - \frac{\text{ISEE student}}{24.335,11} \times 1.000$$

The order in the ranking list is decreasing and established with respect to the points received. In the event of equal points, the mark related to the qualification shall prevail and, subsequently, precedence shall be given to the younger students.

- **Students enrolled into 2<sup>nd</sup> and 3<sup>rd</sup> year – First Level Academic Diploma**

The order in the ranking list is decreasing and established with respect to the overall score resulting from the sum of the score related to the number of credits achieved or of the completed years, **within 10.8.2022** and the score resulting from the grade average of the exams. Students enrolled for years subsequent to the first are assigned points in relation to academic merit. 1,000 points can be assigned as follows:

- **600 based** on the number of credits earned by **10.8.2022** to be calculated according to the formula below:

$$\text{(Students credits – min. credits)} \times \frac{600}{\text{(max credits – min. credits)}}$$

- **400 based** on the average mark achieved in exams by **10.8.2022** to be calculated according to the formula below:

$$\frac{\text{(Average student mark – Minimum mark (18/30))}}{\text{(max mark 30/30 – min mark 18/30)}} \times 400$$

Where merit points are equal, the student who has not used his/her bonus, followed by the student with the highest score in terms of financial situation will be placed first in the ranking. In the event of further situation of equality, the student enrolled in the highest year of the course will be ranked first, followed by the youngest student.

Students with disabilities and with invalidity of 66% or more and with a recognized handicap pursuant to Article 3, paragraph 1, Law 104/92, if in possession of all requirements envisaged by the call for applications, have the right to be allocated a bursary above the number of bursaries available and will therefore be placed at the head of the rankings and made beneficiary.

## 7. HOW TO APPLY

Applications must be submitted strictly by and no later than **4.11.2022**. They must be filled in and submitted on-line from the website at the following links:

**<https://www.ied.edu/admissions/study-in-italy/scholarship-right-to-education>**

Once the online application submission form has been filled in and completed, students will receive by e-mail (to the address provided for the registration process) a confirmation receipt (available in the dedicated section of Student Desk – SPORTELLLO STUDENTI) which must be printed out, signed by the applicant and sent, along with the documents listed below, by one of the following means:

- **Recorded delivery with proof of receipt at this address** (the date of the postmark will be valid)

DSU - IED Milan Office  
IED Istituto Europeo di Design Spa - Società benefit  
Via Amatore Sciesa 4  
I-20135 Milano

- **Hand delivery to DSU office** upon appointment (the date of the delivery receipt will be valid)

DSU Office is located in Via Bezzecca, 5 Milan  
opening time: from Monday to Friday 10:30 am -12.30 pm / 2:30 pm - 5:30 pm

- **Sent by certified e-mail (PEC)** to the DSU Office certified e-mail [ied.isd@legalmail.it](mailto:ied.isd@legalmail.it) (the date of receipt will be valid)

**Furthermore, all applicants must produce the following documents:**

- **online application submission form**, printed and duly signed
- **copy of a valid document:** identity card e/o passport
- **copy of ISEEU-ISPEU “parificato”**

Other documents to be sent according to your status:

- **only for students enrolling in the 1<sup>st</sup> a.y 2022/2023:** copy of Upper Secondary School Diploma and the Declaration of Value or CIMEA Statement of Comparability.
- **only for students enrolling in the 2<sup>nd</sup> and 3<sup>rd</sup> year a.y 22/23:** enrolment self -declaration with exams achieved by **10.8.2022** (downloadable from IED Campus);
- **only for “Distant students”:** copy of the legally registered lease in the name of the student or parent and rental payment certificate;
- **only for students with disabilities levels of at least 66% or handicap recognized pursuant to art. 3 paragraph 1 Law 104/92:** a copy of disability certification;
- **only for Extra-EU students:** valid Residence Permit or Receipt of the Application for Residence Permit

## PLEASE NOTE

**The online application submission form does not in any way replace the submission of the application on paper - Any failure to submit a document within the prescribed period or the submission of an invalid document shall result in exclusion from this selection process.**

Otherwise Students will receive a confirmation - by e-mail – of the receipt of the documentation. If the applicants does not receive any confirmation, **within 7 days** after sending his/her documents by registered mail, he/she will have to contact DSU Office:

- by phone to the following number: +39 02 57.96.951
- by e-mail to the following address: dsu@milano.ied.it

Students are promptly required to communicate in writing to IED any change regarding their study grant, that may have occurred after submitting the application like for instance: receiving another scholarship or financial aid, transferring to another university, starting a job, being unable to continue their study, withdrawal of the enrollment, change of marital or economic status, etc.

## 8. PUBLICATION OF THE RANKING LIST AND APPEALS

**Temporary ranking list will be published on the IED website (<https://www.ied.edu/admissions/study-in-italy/scholarship-right-to-education>) and on the STUDENT DESK Right to Education**

Students, who have submitted the application within the deadlines set out in this call will be:

- **“eligible”** if in possession of all requirements;
- **“ineligible”** if one or more requirements are missing.

Benefits are granted only to “eligible” students, according to their place on the ranking list, starting from the top until to the exhaustion of available resources.

Moreover, on the basis of the real allocation of benefits, students will then be:

- **“eligible beneficiaries,”** or rather student assignees of a study grant;
- **“eligible non-beneficiaries,”** or rather students in possession of all requirements but not awarded a study grant.

Students who are “eligible non-beneficiaries” can obtain the study grant only if and when additional resources will become available.

Appeals must be presented to the DSU IED office no later than within 15 days, as from the date on which the ranking lists are published. Appeals must relate to any erroneous evaluations by



DSU IED Office and must be accompanied by appropriate documentation to justify the reasons of the instance. Appeals will be examined by the competent administration and the outcome will be communicated to the applicants.

The final ranking list will be published starting from **19.12.2022**.

Any adverse appeal of the final decision must be submitted to the competent bodies according to the terms provided by the law.

## **9. ASSIGNMENT OF STUDY GRANTS AND PAYMENTS TERMS. REVOCATION OF THE RIGHT**

- **Students enrolled in to the 1<sup>st</sup> year – First Level Academic Diploma**

The **first instalment** (equal to 50% of the total) according to and depending on the remittance of funds by the Regione Lombardia, will be paid to the eligible beneficiary students by **31.12.2022**.

The **second instalment** will be paid to students who achieve at least **40 credits by 10.8.2023**.

The Study Grants will be revoked if student fails to achieve at least **40 credits by 30.11.2023** and they must refund the amount received in the first instalment.

- **Students enrolled in to the 2<sup>nd</sup> year – First Level Academic Diploma**

The **first instalment** (equal to 50% of the total) according to and depending on the remittance of funds by the Regione Lombardia, will be paid to the eligible beneficiary students by **31.12.2022**.

The **second instalment** will be paid to students who achieve at least **100 credits by 10.8.2023**.

Student can use **5-point bonuses** to achieve this requirement

The Study Grants will be revoked if student fails to achieve at least **100 credits by 30.11.2023** and they must refund the amount received in the first instalment.

- **Students enrolled in to the 3<sup>rd</sup> year – First Level Academic Diploma**

The **first instalment** (equal to 50% of the total) according to and depending on the remittance of funds by the Regione Lombardia, will be paid to the eligible beneficiary students by **31.12.2022**.

The **second instalment** will be paid to students who achieve at least **160 credits by 10.8.2023**.

Student can use **12-point bonuses** to achieve this requirement

The Study Grants will be revoked if student fails to achieve at least **100 credits** by **30.11.2023** and they must refund the amount received in the first installment.

Students who do not collect the amounts of their study grant by **31.12.2023** will miss the opportunity to collect the sum of money while retaining the benefits that come with being a “beneficiary” of study grant.

**Successful applicants will receive payment of the study grant via:**

- **bank transfer to a bank account (IBAN and SWIFT CODE) in the name of the student or co-owned.**
- **bank card with an IBAN CODE (e.g. Postepay Evolution) in the name of the student or co-owned.**

**It is therefore necessary to communicate bank details to the DSU IED Office or updating the data in the dedicate section of STUDENT DESK Right to Education no later than November 4.11.2022.**

The assignment of study grants to foreign students takes place in compliance with the regional provision established by the Decree issued by the General Directorate of Education, Training and Employment no. 21650, dated 13.11.2002. More specifically, the number of study grants to be allocated to students enrolled in the first year of all First Level Academic Diploma courses will be divided up as follows:

- 67% for students from EU countries;
- 33% for students from Extra-EU countries.

**PLEASE NOTE THAT:** the number of required credits has to be calculated with reference to the year of the very first enrollment, with reference to the first year when the student has enrolled in any university, in Italy or abroad.

Students enrolled in the first year of a First Level Academic Diploma, who have transferred from another university, school or course, will be therefore not be considered as first year enrolled.

In this case the number of credits that will be recognized to her/him by the Academic Council, will refer and start from the date of payment of the second installment of the scholarship.

## **10. INADMISSIBILITY AND FORFEITURE**

**Study grants cannot be combined** with similar forms of financial aid, provided by IED or other public or private bodies, with other study grants for foreign students provided by the Ministry of Foreign Affairs, or with free accommodations in colleges, residences or boarding not managed by IED. In such cases, students will have choose if to receive IED grant or the other financial aids. In case of a partial benefit from another financial aid, the student will be able to receive an IED study grand, proportionally.

The right to the benefits pursuant to this call for applications shall be forfeited where the student:

1. incurs disciplinary sanctions over and above written warnings for infractions against IED;
2. does not provide IED with the original documents required, within the deadlines, for the checks on the truthful nature of declarations and certifications produced;
3. the student submits an application to withdraw from studies or transfers to another university during the a.y. 2022/2023.

## 11. TRANSFER

Students transferring from another university after the start of the academic year must ask the entity managing the right to study from the university of origin, to transmit the application provided that it is presented within the term envisaged by the call for applications of this body. The regularisation of the transfer must be completed before publication of the final ranking. Admission to the ranking depends on possession of the requirements regarding merit, income, and the availability of resources.

In case of transfer to another university after the beginning of the academic year, the student can ask IED, no later than **30.11.2022**, to transmit the application presented to the university to which the student is transferring. In this case the student will not be entitled to the bursary issued by IED.

## 12. CHECKS ON THE TRUTHFUL NATURE OF ECONOMIC DECLARATION PROVIDED<sup>7</sup>

With reference to the determination of the economic conditions for access to benefits, IED will check and verify students' declarations as follows:

- automatic checks on all students belonging to a family unit declaring no income;
- random checks on 20% of those eligible to receive study grants.

After proper and accurate verification processes, in the event of false declarations, the benefits assigned will be revoked.

Moreover, the sanctions, envisaged by artt. n. 75 e n. 76 D.P.R. 445/2000 and D. Lgs. n. 68/2012, art. 10, will be applied. A student will lose his/her right to obtain other benefits for the entire duration of the study course and shall be subjected to an administrative sanction, comprising payment of triple the amount received.

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<sup>7</sup> Checks will be made in compliance with the Italian law art. 71, comma 4, DPR 445/2000 e s.m.i, artt. n. 75 e n. 76 del D.P.R. 445/2000 and D. Lgs. n. 68/2012, art. 10

### 13. INFORMATION ON THE USE OF PERSONAL DATA AND THE RIGHTS OF THE DECLARANT (Art. 13 of the European regulation on data protection no.2016/679 GDPR)

The Data Controller of your personal data is IED Istituto Europeo di Design Spa - Società benefit with registered office in Milan, via Bezzecca, 5. The Data Protection Officer is Ecoconsult s.r.l. with registered office in Milan, via Goldoni, 1, contactable by mail at [dpo@ecoconsult.it](mailto:dpo@ecoconsult.it).

Personal data achieved with the substitute declaration:

- a) must be provided to verify the economic situation of the student's family unit, the requirements to have access to the benefits and the calculation of the study grant, according to the criteria reported in this call for applications;
- b) data are collected and used by DSU IED Office, even with computer tools, for the sole purpose of providing the benefits required and, in any case, for the purposes of the law;
- c) can be transferred to other bodies, included the Italian Ministry of Finance and Customs officer for checks;
- d) declarant can address IED at any time to verify the his/her data and, in case, ask to update, complete, rectify or cancel it. Moreover student may request blocking and object to their treatment, if there is breaching of the above mentioned law. Updating, amendments, and changes will be effective on the ranking lists only if made by **30.11.2022**

### 14.REMINDER DEADLINES

- |                    |  |
|--------------------|--|
| <b>10.8.2022:</b>  | Deadline to record the exams for the purpose of verification of the merit criteria for the study grants.   |
| <b>4.11.2022:</b>  | Application submission deadline for the scholarship request  |
| <b>28.11.2022:</b> | Publication of the temporary ranking list  |
| <b>10.12.2022:</b> | <b>(only for distant students)</b> Deadline to provide documentation regarding the accommodation (lease duly registered in student's name or in his/her parent's name, and/or valid fiscal proof of rent payment for an accommodation located in the same municipality in which the study course is based) |
| <b>19.12.2022:</b> | Publication of the final ranking list  |
| <b>10.8.2023:</b>  | First deadline to achieve the credits (40,100 or 160 credits) for maintain the scholarship   |



- 30.11.2023:** Last deadline to achieve the credits (40 ,100 or 160 credits) for maintain the scholarship
- 31.12.2023:** Last deadline within which the scholarship grant must be cashed

**APPENDIX A**  
**ISTITUTO EUROPEO DI DESIGN – MILAN SEAT**

**LIST OF MUNICIPALITIES FOR “LOCAL STUDENTS”**

20100 MILANO

20020 ARESE

20090 ASSAGO

20010 BAREGGIO

20080 BASIGLIO

20021 BOLLATE

20091 BRESSO

20090 BUCCINASCO

20090 CESANO BOSCONI

20092 CINISELLO BALSAMO

20093 COLOGNO MONZESE

20032 CORMANO

20010 CORNAREDO

20094 CORSICO

20090 CUSAGO

20095 CUSANO MILANINO

20085 LOCATE DI TRIULZI

20026 NOVATE MILANESE

20090 OPERA

20016 PERO

20068 PESCHIERA BORROMEO

20090 PIEVE EMANUELE

20096 PIOLTELLO

20017 RHO

20089 ROZZANO

20097 SAN DONATO MILANESE

20098 SAN GIULIANO MILANESE

20090 SEGRATE

20099 SESTO SAN GIOVANNI

20019 SETTIMO MILANESE

20090 TREZZANO SUL NAVIGLIO

20090 VIMODRONE

## APPENDIX A

### ISTITUTO EUROPEO DI DESIGN – MILAN SEAT

#### LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”

26834 ABBADIA CERRETO	24040 COMUN NUOVO	26816 OSSAGO LODIGIANO
20081 ABBIATEGRASSO	20049 CONCOREZZO	20010 OSSONA
26020 AGNADELLO	27010 COPIANO	20080 OZZERO
20041 AGRATE BRIANZA	20011 CORBETTA	23877 PADERNO D'ADDA
20040 AICURZIO	20040 CORNATE D'ADDA	20037 PADERNO DUGNANO
23881 AIRUNO	26854 CORNEGLIANO	24040 PAGAZZANO
20080 ALBAIRATE	LAUDENSE	24030 PALADINA
20042 ALBIATE	26846 CORNO GIOVINE	26020 PALAZZO PIGNANO
21041 ALBIZZATE	26847 CORNO VECCHIO	20030 PALAZZOLO MILANESE
24011 ALME'	20050 CORREZZANA	26025 PANDINO
24022 ALZANO LOMBARDO	26834 CORTE PALASIO	20090 PANTIGLIATE
24051 ANTEGNATE	24050 CORTENUOVA	20015 PARABIAGO
22070 APPIANO GENTILE	23845 COSTAMASNAGA	27020 PARONA
24040 ARCENE	24050 COVO	20067 PAULLO
20020 ARCONATE	26013 CREMA	27100 PAVIA
20043 ARCORE	22060 CREMELLA	23888 PEREGO
20010 ARLUNO	26010 CREMOSANO	20016 PERO
28041 ARONA	26835 CRESPIATICA	20060 PESSANO CON
22060 AROSIO	22060 CUCCIAGO	BORNAGO
21010 ARSAGO SEPRIO	20012 CUGGIONO	29100 PIACENZA
24040 ARZAGO D'ADDA	27010 CURA CARPIGNANO	26017 PIERANICA
24052 AZZANO S. PAOLO	24035 CURNO	26854 PIEVE FISSIRAGA
26010 BAGNOLO CREMASCO	20020 DAIRAGO	27050 PIZZALE
24050 BARIANO	24044 DALMINE	20010 POGLIANO MILANESE
20030 BARLASSINA	20033 DESIO	24040 POGNANO
23890 BARZAGO	23843 DOLZAGO	22037 PONTE LAMBRO
23891 BARZANO'	26010 DOVERA	24036 PONTE S. PIETRO
27010 BASCAPE'	20070 DRESANO	24040 PONTIROLO NUOVO
20060 BASIANO	23848 ELLO	25037 PONGOGLIO
27050 BASTIDA PANCARANA	22036 ERBA	20060 POZZO D'ADDA
27020 BATTUDA	21054 FAGNANO OLONA	20060 POZZUOLO MARTESANA
20060 BELLINZAGO LOMBARDO	24045 FARA GERA D'ADDA	20010 PREGNANA MILANESE
20040 BELLUSCO	24058 FARA OLIVANA CON	24030 PRESEZZO
22070 BEREGAZZO CON FIGL.	SOLA	24050 PUMENENGO
27021 BEREGUARDO	22070 FENEGRO'	26017 QUINTANO
24100 BERGAMO	21010 FERNO	24020 RANICA
20044 BERNAREGGIO	22060 FIGINO SERENZA	20055 RENATE
20010 BERNATE TICINO	24040 FILAGO	20027 RESCALDINA
20045 BESANA BRIANZA	22073 FINO MORNASCO	24030 RIVIERA D'ADDA
20080 BESATE	26861 FOMBIO	26027 RIVOLTA D'ADDA
21010 BESNATE	24056 FONTANELLA	23899 ROBBIATE

20046 BIASSONO	24056 FONTANELLA	20020 ROBECCHETTO CON
20020 BIENATE	24040 FORNOVO S. GIOVANNI	INDUNO
22070 BINAGO	20083 GAGGIANO	20087 ROBECCO SUL NAVIGLIO
20082 BINASCO	23851 GALBIATE	20090 RODANO
26811 BOFFALORA D'ADDA	20060 GALGAGNANO	27012 ROGNANO
20010 BOFFALORA SOPRA	21013 GALLARATE	24058 ROMANO DI LOMBARDIA
TICINO	28066 GALLIATE	28068 ROMENTINO
24040 BOLTIERE	27025 GAMBOLO'	27010 RONCARO
24040 BONATE SOPRA	20024 GARBAGNATE MILANESE	20040 RONCELLO
24040 BONATE SOTTO	21045 GAZZADA SCHIANNO	20050 RONCO BRIANTINO
27010 BORGARELLO	21040 GERENZANO	20088 ROSATE
26812 BORGHETTO LODIGIANO	20060 GESSATE	23888 ROVAGNATE
26851 BORGO SAN GIOVANNI	27010 GIUSSAGO	25038 ROVATO
20098 BORGOLOMBARDO	20034 GIUSSANO	22069 ROVELLASCA
27010 BORNASCO	20064 GORGONZOLA	22070 ROVELLO PORRO
24040 BOTTANUCO	21050 GORLA MAGGIORE	25030 RUDIANO
20030 BOVISIO MASCIAGO	21055 GORLA MINORE	27016 S. ALESSIO CON VIALONE
22100 BRECCIA	24020 GORLE	20090 SALERANO SUL LAMBRO
22070 BREGNANO	21040 GORNATE OLONA	21017 SAMARATE
24041 BREMBATE	26813 GRAFFIGNANA	20078 SAN COLOMBANO AL
24030 BREMBATE SOPRA	22070 GRANDATE	LAMBRO
26822 BREMBIO	27020 GRAVELLONA	26848 SAN FIORANO
27042 BRESSANA BOTTARONE	LOMELLINA	27010 SAN GENESIO ED UNITI
24053 BRIGNANO GERA D'ADDA	20056 GREZZAGO	20010 SAN GIORGIO SU
20040 BRIOSCO	27027 GROPPELLO CAIROLI	LEGNANO
23883 BRIVIO	22070 GUANZATE	26817 SAN MARTINO IN STRADA
20047 BRUGHERIO	26862 GUARDAMIGLIO	27028 SAN MARTINO
20080 BUBBIANO	20088 GUDO VISCONTI	SICCOMARIO
21020 BUGGUGIATE	23898 IMBERSAGO	20098 SAN VITTORE OLONA
23892 BULCIAGO	21056 INDUNO OLONA	20070 SAN ZENONE AL LAMBRO
22070 BULGAROGRASSO	22044 INVERIGO	23889 SANTA MARIA HOE'
20040 BURAGO DI MOLGORA	20010 INVERUNO	26866 SANT'ANGELO
20010 BUSCATE	20065 INZAGO	LODIGIANO
20040 BUSNAGO	24040 ISSO	20010 SANTO STEFANO TICINO
20060 BUSSERO	21040 JERAGO CON ORAGO	21047 SARONNO
21052 BUSTO ARSIZIO	20084 LACCHIARELLA	26826 SECUGNANO
20020 BUSTO GAROLFO	20020 LAINATE	20018 SEDRIANO
22060 CABIATE	24040 LALLIO	20030 SENAGO
22071 CADORAGO	22045 LAMBRUGO	22070 SENNA COMASCO
21050 CAIRATE	27015 LANDRIANO	20038 SEREGNO
24054 CALCIO	27016 LARDIRAGO	24068 SERIATE
23885 CALCO	20020 LAZZATE	21018 SESTO CALENDE
24032 CALOLZIOCORTE	23900 LECCO	20090 SETTALA
24033 CALUSCO D'ADDA	20025 LEGNANO	20030 SEVESO
24040 CALVENZANO	20030 LENTATE SUL SEVESO	22040 SIRONE
20080 CALVIGNASCO	20050 LESMO	23896 SIRTORI
26823 CAMAIRAGO	24040 LEVATE	27010 SIZIANO



20040 CAMBIAGO	20051 LIMBIATE	20020 SOLARO
20050 CAMPARADA	22070 LIMIDO COMASCO	21048 SOLBIATE ARNO
20010 CANEGRATE	27010 LINAROLO	22070 SOLBIATE COMASCO
24040 CANONICA D'ADDA	20060 LISCATE	21058 SOLBIATE OLONA
22063 CANTU'	20035 LISSONE	26867 SOMAGLIA
22070 CAPIAGO INTIMIANO	26814 LIVRAGA	21019 SOMMA LOMBARDO
20040 CAPONAGO	22070 LOCATE VARESINO	27048 SOMMO
26010 CAPRALBA	26900 LODI	26858 SORDIO
20040 CAPRIANO	26855 LODI VECCHIO	20050 SOVICO
24042 CAPRIATE SAN GERVASIO	23871 LOMAGNA	28060 SOZZAGO
24030 CAPRINO BERGAMASCO	22074 LOMAZZO	26016 SPINO D'ADDA
20048 CARATE BRIANZA	21050 LONATE CEPPINO	24050 SPIRANO
24043 CARAVAGGIO	21015 LONATE POZZOLO	24040 STEZZANO
27020 CARONARA AL TICINO	22030 LONGONE AL SEGRINO	24040 SUISIO
22070 CARONATE	21040 LOZZA	20050 SULBIATE
21010 CARDANO AL CAMPO	22070 LUISAGO	21040 SUMIRAGO
22060 CARIMATE	22040 LURAGO D'ERBA	20053 TACCONA
21040 CARNAGO	22070 LURAGO MARINONE	20080 TAVAZZANO
20040 CARNATE	24050 LURANO	24030 TERNO D'ISOLA
21042 CARONNO PERTUSELLA	22075 LURATE CACCIVIO	26827 TERRANOVA DEI
21040 CARONNO VARESINO	20050 MACHERIO	PASSERINI
20080 CARPIANO	24040 MADONE	26017 TORLINO VIMERCATI
20061 CARUGATE	20013 MAGENTA	24020 TORRE BOLDONE
22060 CARUGO	27010 MAGHERNO	27010 TORRE D'ARESE
24030 CARVICO	20020 MAGNAGO	27020 TORRE D'ISOLA
26852 CASALETTO LODIGIANO	26852 MAIRANO (CASALETTO	27010 TORREVECCHIA PIA
26010 CASALETTO VAPRIO	LODIGIANO)	21049 TRADATE
26831 CASALMAIOCCO	20082 MAIRANO (NOVIGLIO)	27020 TRAVACO' SICCOMARIO
20071 CASALPUSTERLENGO	26847 MALEO	28069 TRECATE
20080 CASARILE	23864 MALGRATE	26017 TRESORE CREMASCO
23880 CASATENOVO	21046 MALNATE	24047 TREVIGLIO
21020 CASCIAGO	20010 MARCALLO CON	24048 TREVIOLO
20080 CASELLE LURANI	CASONE	20060 TREZZANO ROSA
24040 CASIRATE D'ADDA	27020 MARCIGNAGO	20056 TREZZO D'ADDA
22030 CASLINO D'ERBA	22066 MARIANO COMENSE	20067 TRIBIANO
22070 CASNATE CON BERNATE	21050 MARNATE	20050 TRIUGGIO
27022 CASORATE PRIMO	24057 MARTINENGO	27020 TRIVOLZIO
21011 CASORATE SEMPIONE	26866 MARUDO	27020 TROVO
20010 CASOREZZO	27010 MARZANO	20060 TRUCCAZZANO
23893 CASSAGO BRIANZA	20060 MASATE	26828 TURANO LODIGIANO
20062 CASSANO D'ADDA	26815 MASSALENGO	22078 TURATE
21012 CASSANO MAGNAGO	20036 MEDA	20029 TURBIGO
20060 CASSINA DE' PECCHI	20060 MEDIGLIA	21040 UBOLDO
22070 CASSINA RIZZARDI	20077 MELEGNANO	25030 URAGO D'OGLIO
20081 CASSINETTA	20066 MELZO	24059 URGANO
LUGAGNANO	23807 MERATE	20040 USMATE VELATE
27023 CASSOLNOVO	26833 MERLINO	26010 VAIANO CREMASCO

20022 CASTANO PRIMO	22046 MERONE	26019 VAILATE
24040 CASTEL ROZZONE	20010 MESERO	24030 VALBREMBO
25030 CASTELCOVATI	20050 MEZZAGO	20080 VALERA FRATTA
21053 CASTELLANZA	20100 MILANO	23857 VALGREGHENTINO
23844 CASTELLO DI BRIANZA	24040 MISANO DI GERA D'ADDA	27010 VALLE SALIMBENE
22030 CASTELMARTE	20020 MISINTO	23868 VALMADRERA
26843 CASTELNUOVO BOCCA D'ADDA	23873 MISSAGLIA	20010 VANZAGO
22070 CASTELNUOVO BOZZENTE	23847 MOLTEÑO	20069 VAPRIO D'ADDA
21050 CASTELSEPRIO	26836 MONTANASO	20039 VAREDO
26823 CASTIGLIONE D'ADDA	LOMBARDO	21100 VARESE
21043 CASTIGLIONE OLONA	22070 MONTANO LUCINO	20057 VEDANO AL LAMBRO
26866 CASTIRAGA VIDARDO	26010 MONTE CREMASCO	21040 VEDANO OLONA
25030 CASTREZZATO	23874 MONTEVECCHIA	20050 VEDUGGIO CON COLZANO
21040 CASTRONNO	23876 MONTICELLO BRIANZA	27010 VELLEZZO BELLINI
26844 CAVACURTA	20052 MONZA	21040 VENEGONO INFERIORE
27051 CAVAMANARA	21040 MORAZZONE	21040 VENEGONO SUPERIORE
21044 CAVARIA CON PREMEZZO	24050 MORENGO	22070 VENIANO
20040 CAVENAGO BRIANZA	20081 MORIMONDO	20050 VERANO BRIANZA
26824 CAVENAGO D'ADDA	21020 MORNAGO	24049 VERDELLINO
28065 CERANO	27036 MORTARA	24049 VERDELLO
27010 CERANOVA	20086 MOTTA VISCONTI	23879 VERDERIO INFERIORE
20020 CERIANO LAGHETTO	22076 MOZZATE	23878 VERDERIO SUPERIORE
22072 CERMENATE	24030 MOZZO	21029 VERGIATE
20063 CERNUSCO SUL NAVIGLIO	20053 MUGGIO'	20080 VERMEZZO
23870 CERNUSCO	20060 MULAZZANO	20080 VERNATE
LOMBARDONE	25075 NAVE	22070 VERTEMATE CON MINOPRIO
20070 CERRO AL LAMBRO	20014 NERVIANO	27018 VIDIGULFO
20023 CERRO MAGGIORE	23895 NIBIONNO	23897 VIGANO'
27012 CERTOSA DI PAVIA	20020 NOSATE	27029 VIGEVANO
20060 CERVIGNANO D'ADDA	20054 NOVA MILANESE	20060 VIGNATE
20031 CESANO MADERNO	28100 NOVARA	20020 VILLA CORTESE
20020 CESATE	22060 NOVEDRATE	22079 VILLA GUARDIA
25032 CHIARI	20082 NOVIGLIO	20050 VILLA RAVERIO
24040 CHIGNOLO D'ISOLA	21040 OGGIONA CON S. STEFANO	27030 VILLANOVA D'ARDENGI
22070 CIRIMIDO	23848 OGGIONO	26828 VILLANOVA SILLARO
24040 CISERANO	27020 OLEVANO DI LOMELLINA	27019 VILLANTERIO
21040 CISLAGO	22077 OLGIATE COMASCO	20058 VILLASANTA
20080 CISLIANO	23887 OLGIATE MOLGORA	20059 VIMERCATE
24050 CIVIDATE AL PIANO	21057 OLGIATE OLONA	27010 VISTARINO
25030 COCCAGLIO	23854 OLGINATE	20010 VITTUONE
26845 CODOGNO	22070 OLTRONA DI S. MAMETTE	20070 VIZZOLO PREDABISSI
20020 COGLIATE	21040 ORIGGIO	27058 VOGHERA
23886 COLLE BRIANZA	24050 ORIO AL SERIO	24050 ZANICA
20040 COLNAGO	20080 ORIO LITTA	27012 ZECCONE
	20060 ORNAGO	20060 ZELO BUON PERSICO
	24040 OSIO SOPRA	



24055 COLOGNO AL SERIO  
20060 COLTURANO  
20060 COMAZZO  
22100 COMO

24046 OSIO SOTTO  
23875 OSNAGO  
26864 OSPEDALETTO  
LODIGIANO  
25035 OSPITALETTO

20080 ZELO SURREGONE  
27020 ZERBOLO'  
20080 ZIBIDO SAN GIACOMO  
27030 ZINASCO NUOVO

**APPENDIX B**  
**ISTITUTO EUROPEO DI DESIGN – ROME SEAT****LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”**

AFFILE	FONTE NUOVA	PALOMBARA SABINA
AGOSTA	FORMELLO	PERCILE
ALBANO LAZIALE	FRASCATI	PISONIANO
ANGUILLARA SABAZIA	GALLICANO NEL LAZIO	POLI
ANTICOLI CORRADO	GAVIGNANO	POMEZIA
ANZIO	GENAZZANO	PONZANO ROMANO
ARCINAZZO	GENZANO DI ROMA	RIANO
ARCINAZZO ROMANO	GERANO	RIGNANO FLAMINIO
ARDEA	GORGA	RIOFREDDO
ARICCIA	GROTTAFERRATA	ROCCA CANTERANO
ARSOLI	GUIDONONIA MONTECELIO	ROCCA DI PAPA
ARTENA	JENNE	ROCCA PRIORA
BELLEGRA	LABICO	ROCCA SANTO STEFANO
BRACCIANO	LADISPOLI	ROCCAGIOVINE
CAMERATA NUOVA	LANUVIO	ROIATE
CAMPAGNANO DI ROMA	LARIANO	ROVIANO
CANALE MONTERANO	LICENZA	SACROFANO
CANTERANO	MAGLIANO ROMANO	SAMBUCI
CAPENA	MANDELA	SAN CESAREO
CAPRANICA PRENESTINA	MANZIANA	S. GREGORIO DA SASSOLA
CARPINETO ROMANO	MARANO EQUO	S.POLO DEI CAVALIERI
CASAPE	MARCELLINA	SAN VITO ROMANO
CASTEL GANDOLFO	MARINO	SANTA MARINELLA
CASTEL MADAMA	MAZZANO ROMANO	SANT'ANGELO ROMANO
CASTEL S. PIETRO ROMANO	MENTANA	SANT'ORESTE
CASTELNUOVO DI PORTO	MONTE PORZIO CATONE	SARACINESCO
CAVE	MONTECOMPATRI	SEGNI
CERRETO LAZIALE	MONTEFLAVIO	SUBIACO
CERVARA DI ROMA	MONTELANICO	TORRITA TIBERINA
CERVETERI	MONTELIBRETTI	TREVIGNANO ROMANO
CIAMPINO	MONTEROTONDO	VALLEPIETRA
CICILIANO	MONTORIO ROMANO	VALLINFREDA
CINETO ROMANO	MORICONE	VALMONTONE
CIVITAVECCHIA	MORLUPO	VELLETRI
CIVITELLA SAN PAOLO	NAZZANO	VICOVARO
COLLEFERRO	NEMI	VIVARO ROMANO
COLONNA	NEROLA	
FIANO ROMANO	NETTUNO	
FILACCIANO	OLEVANO ROMANO	
FIUMICINO	PALESTRINA	

**APPENDIX C****ISTITUTO EUROPEO DI DESIGN – TURIN SEAT****LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”**

AIRASCA	CERESOLE ALBA	ORBASSANO
ALPIGNANO	CHIERI	ORASCO
ANDEZENO	CHIUSA DI SAN MICHELE	PANCALIERI
ARIGNANO	CHIVASSO	PECETTO TORINESE
ASTI	CIRIE'	PIANEZZA
AVIGLIANA	COLLEGNO	PINEROLO
BALANGERO	CRESCENTINO	PINO TORINESE
BALDICHIERI D'ASTI	CUCEGLIO	PIOBESI TORINESE
BALDISSERO D'ALBA	CUMIANA	PIOSSASCO
BALDISSERO TORINESE	DUSINO SAN MICHELE	PISCINA
BEINASCO	FAULE	POIRINO
BORGARO TORINESE	FELETTO	POLONGHERA
BORGONE DI SUSÀ	FERRERE	PRALORMO
BOSCONERO	FIANO	RACCONIGI
BRA	FOSSANO	RIVA PRESSO CHIERI
BRANDIZZO	FRONT	RIVALTA DI TORINO
BRUINO	GASSINO TORINESE	RIVARA
BRUZOLO	GERMAGNANO	RIVAROLO CANAVESE
BUSANO	GIVOLETTO	RIVAROSSA
BUSSOLENGO	GRUGLIASCO	RIVOLI
BUTTIGLIERA ALTA	ISOLA D'ASTI	ROBASSOMERO
CAFASSE	LA CASSA	ROCCHETTA TANARO
CALUSO	LA LOGGIA	RONDISSONE
CAMBIANO	LANZO TORINESE	ROSTA
CANALE	LAURIANO	SAN BENIGNO CANAVESE
CANDIA CANAVESE	LEINI'	SAN CARLO CANAVESE
CANDIOLO	LIVORNO FERRARIS	SAN DIDERO
CAPRIE	LOMBARDORE	SAN GERMANO VERCELLESE
CARAMAGNA PIEMONTE	LOMBRIASCO	SAN GILLIO
CARIGNANO	MAPPANO	SAN GIORGIO CANAVESE
CARMAGNOLA	MATHI	SAN GIUSTO CANAVESE
CASALGRASSO	MERCENASCO	SAN MAURIZIO CANAVESE
CASELETTE	MOMBELLO DI TORINO	SAN MAURO TORINESE
CASELLE TORINESE	MONCALIERI	SAN PAOLO SOLBRITO
CASTAGNETO PO	MONTA'	SAN RAFFAELE CIMENA
CASTAGNOLE PIEMONTE	MONTEU DA PO	SAN SEBASTIANO DA PO
CASTELLO DI ANNONE	MORIONDO TORINESE	SANGANO
CASTIGLIONE TORINESE	NICHELINO	SANT'AMBROGIO DI TORINO
CAVALLERMAGGIORE	NOLE	SANT'ANTONINO DI SUSÀ
CERCENASCO	NONE	SANTA VITTORIA D'ALBA

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SANTENA	TRONZANO VERCELLESE	VILLANOVA CANAVESE
SANTHIA'	VAIE	VILLANOVA D'ASTI
SAVIGLIANO	VAL DELLA TORRE	VILLAR DORA
SCALENGHE	VALFENERA	VILLAR FOCCHIARDO
SETTIMO TORINESE	VALLO TORINESE	VILLARBASSE
SOMMARIVA DEL BOSCO	VENARIA	VILLASTELLONE
SOMMARIVA PERNO	VERCELLI	VINOVO
TORRAZZA PIEMONTE	VEROLENGO	VIRLE PIEMONTE
TRANA	VIGONE	VOLPIANO
TROFARELLO	VILLAFRANCA D'ASTI	VOLVERA

## **APPENDIX D**

### **ISTITUTO EUROPEO DI DESIGN – CAGLIARI SEAT**

#### **LIST OF MUNICIPALITIES FOR “LOCAL STUDENTS”**

CAGLIARI

ASSEMINI

DECIMOMANNU

ELMAS

MONSERRATO

QUARTUCCIU

QUARTU S. ELENA

SELARGIUS

#### **LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”**

CAPOTERRA

DOLIANOVA

MARACALAGONIS

MONASTIR

SAN SPERATE

SARROCH

SERDIANA

SESTU

SETTIMO S. PIETRO

SINNAI

SOLEMINIS

USSANA

UTA

VILLA S. PIETRO

**APPENDIX E**  
**ISTITUTO EUROPEO DI DESIGN – FLORENCE SEAT**

**LIST OF MUNICIPALITIES FOR “LOCAL STUDENTS”**

FIRENZE

BAGNO A RIPOLI  
CALENZANO  
CAMPI BISENZIO  
FIESOLE  
LASTRA A SIGNA  
SCANDICCI  
SESTO FIORENTINO  
SIGNA

**LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”**

ALTOPASCIO	PALAIA
BIENTINA	PISA
BUTI	PORCARI
CAPANNOLI	SAN GIMIGNANO
CAPANNORI	SAN GIULIANO TERME
CAPOLONA	SANTA MARIA A MONTE
CASTELFRANCO DI SOTTO	SIENA
CASTELLINA IN CHIANTI	SUBBIANO
CASTIGLION FIBOCCHI	VECCHIANO
CASTIGLION FIORENTINO	
FIRENZUOLA	
LAMPORECCHIO	
LARCIANO	
LATERINA	
LIVORNO	
LORO CIUFFENNA	
LUCCA	
LUCIGNANO	
MARLIANA	
MARRADI	
MASSA E COZZILE	
MONTE SAN SAVINO	
MONTECARLO	
MONTERCHI	
MONTERIGGIONI	