

# THE RIGHT TO HIGHER EDUCATION

(DIRITTO ALLO STUDIO UNIVERSITARIO- DSU)

**ISTITUTO EUROPEO DI DESIGN  
MILAN  
ROME  
TURIN  
CAGLIARI  
FLORENCE**

*Scholarship application call for the right to education- DSU  
Academic Year 2023/2024*

The official document ("*Bando di concorso per l'assegnazione di Borse di Studio per il diritto allo studio Universitario Anno  
Accademico 2023/2024*") is written in Italian.

This drafted in English language is only meant to be a mere courtesy translation.

**As a consequence the Italian version of the document shall prevail in any case.**

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## 1. THE RIGHT TO EDUCATION

The right to study is enshrined in articles 3 and 34 of the Italian constitution and offers gifted and deserving students, including those without sufficient economic means, the possibility to attain the highest levels of education. Italian Regional (Lombardy) Law (l.r.) no. 33 of 13/12/2004 governs the system of interventions aimed at implementing the right to education and higher education in art, music and dance (AFAM).

Benefits for students enrolled in a first level academic diploma course consist in the provision of scholarships, assigned through an application call issued in compliance with (Lombardy) l.r. no. 33 of 13/12/2004, and article 3 of the decree of the President of the Council of Ministers (d.p.c.m.) of 9/4/2001, implementing art. 4 of Law (l.) no. 390 of 2/12/1991, also in light of Legislative Decree (d.lgs.) no. 109 of 31/03/1998, governing ISEE (Indicator of Equivalent Economic Situation) as a parameter for evaluating the economic conditions of scholarship applicants, and additional applicable laws and regulations including the Lombardy Regional Council Resolution (d.G.r) no. XI/468 of 19/06/2023 providing «Determinations regarding allocation criteria and funding for the awarding of competitive benefits for the right to education – academic year 2023-2024».

To guarantee the right to study, IED coordinates, organises and grants in favour of those eligible:

- a) interventions and services aimed at the implementation of the right to study according to (Lombardy) l.r. no. 33 of 13/12/2004;
- b) develops and proposes an additional offering of interventions and services to facilitate participation in its study courses.

In addition, IED promotes all those interventions which help to improve living and study conditions.

These interventions also include scholarships pursuant to l.r. no. 33/2004

- interventions for international mobility and international exchanges
- library service - newspaper & periodicals archive – video library and free book lending service
- cultural and social activities
- study tutors
- work guidance/internship service

For further information on the application procedure and the formal and substantive conditions for obtaining and maintaining a scholarship, interested parties are invited **to send all enquiries to [dsu@milano.ied.it](mailto:dsu@milano.ied.it), taking care to provide accurate personal and contact details.**

## 2. APPLICANTS ELIGIBLE FOR A SCHOLARSHIP

### Applications for a scholarship may be presented by:

- Italian citizens
- citizens of a European Union member state
- citizens of non-European Union countries (d.p.r. no. 394 of 31/08/1999, inter alia art. 44 bis, implementing d.lgs no. 286 of 25/07/1998, also para.5, art. 46 of d.p.r. no. 394 of 31/08/1999)

who meet all the following requirements:

- they are an IED student, admitted or enrolled<sup>1</sup>, in a **First Level Academic Diploma** course at Istituto Europeo di Design, in the seats of **Milan, Rome, Turin, Cagliari or Florence**, for the Academic Year **2023/2024**;
- they have the economic and merit requirements listed below at point 4.

The scholarship benefit can be awarded to students regularly enrolled for the first time in the academic years of a First Level Academic Diploma, for a maximum period of seven semesters, calculated from the beginning to the first enrolment in an academic year.

Following the entry into force of law no. 33/2022, double simultaneous enrolment in two degree courses is now permitted. Pending the issuance of the related implementing decrees, art. 3 of law no. 33/2022, however, provides that the student who enrolls in two study courses at the same time benefits from the tools and services in support of the right to study for a single enrolment, elected by the student himself/herself.

**Students must therefore declare in the scholarship application any double enrolment (or the intention to enrol, also in another University /AFAM) and for which enrolment they intend to use the services of the right to education.**

Failure to indicate this information correctly will result in forfeiture of the scholarship granted or provided by IED and the possible imposition of penalties provided for by art. 10, para. 3 of d.lgs. 68/2012.

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<sup>1</sup> Access to scholarships and to the enjoyment of benefits and services pertaining to the right to study are restricted to students who are regularly enrolled in the academic year 2023/2024.

Note that in order to be “regularly enrolled”, students must, as provided by IED General Regulations for three-year programmes, be in order with their academic requirements and administrative position, paying enrolment and tuition fee by:

- 30/09/2023 students enrolled in the 2nd and 3rd year
- 31/10/2023 students enrolled in the 1st year.

Students not duly in order by the above dates will not be considered eligible for obtaining the benefits and will not be included in the temporary ranking list for access to a scholarship.

Pursuant to art. 6, para. 3 of the MUR Ministerial Decree (D.M.) no. 1320/2021, students with double enrolment are entitled to a 20% increase in the amount of the scholarship as long as they maintain the requirements for the scholarship itself, as set out in this call.

**Under penalty of exclusion, the scholarship application call is not open to students enrolled in IED courses for the Academic Year 2023/2024 who:**

- have already achieved, in Italy or abroad, qualifications equivalent or higher than the course of study for which they are requesting the benefits and services for the a.y. 2023/2024;
- hold or have held — even partially — for the same year a scholarship (or comparable form of economic aid related to consideration of income conditions or study results or a combination of both) awarded by IED or other public or private institutions);
- have enrolled in a First Level Academic Diploma course at IED, after applying for the withdrawal from studies, forfeiture, transfer etc. at IED or another university/institute, regardless of the time elapsed since the previous application;
- change the seat of study, repeating the enrolment in a course year already attended;
- have enrolled in a foreign university and are eligible to attend a course at IED, under International Exchange program agreements (*Erasmus/Exchange*);
- have enrolled in IED *Foundation* Courses for the a.y. 2023/2024.

**N.B.: please read the details provided in note 1 of this call.**

### **3. ALLOCATION FOR SCHOLARSHIPS**

For the a.y. 2023/2024, Istituto Europeo di Design, based on the estimated funding assigned by Lombardy Regional Council Resolution (d.G.R.) no. XI/468 of 19/06/2023, will award scholarships for a total value of **Euro 377,536.38**.

After receipt of all scholarship applications, the allocated sum for scholarships for all activated courses will be distributed on a percentage basis, taking into account the number of enrolled students participating in the call, divided between students enrolled for the first time in the first year, and students enrolled in subsequent course years.

## 4. ACCESS REQUIREMENTS FOR SCHOLARSHIP RANKING LISTS

### 4.1. Merit requirements

In order to be admitted to the ranking list, applicants must:

#### Students enrolled in the 1st year - First Level Academic Diploma

- **be regularly enrolled**<sup>2</sup> for the Academic Year 2023/2024, **for the first time in the first year** of a First Level Academic Diploma course at IED, by **31/10/2023**;
- **have obtained an Upper Secondary School Diploma** with a grade equal to or greater than **80/100**<sup>3</sup>
- **meet the economic requirements** as stated below at point 4.2

In addition, the confirmation of benefits, as specified at art. 10 (“Assignment of scholarships and payment terms”) is subject to obtaining at least **40 credits** by no later than **10/08/2024**.

#### PLEASE NOTE:

- with regard to payment terms and withdrawal of the benefit, see point 10 below;
- with regard to cases of incompatibility and forfeiture, see point 11 below.

#### Students enrolled in 2nd or 3rd year – First Level Academic Diploma

- **be regularly enrolled**<sup>4</sup> for the Academic Year 2023/2024, in the second or third year of a First Level Academic Diploma course at IED, by **30.09.2023**;
- have obtained by no later than **10/08/2023**
  - ✓ at least **40 credits** (only for students enrolling in the 2<sup>nd</sup> year)
  - ✓ at least **100 credits** (only for students enrolling in the 3<sup>rd</sup> year)
- **meet the economic requirements** as stated below at point 4.2

In addition, the confirmation of benefits, as specified at point 10 (“Assignment of scholarships and payment terms”) is subject to obtaining by no later than **10/08/2024**:

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<sup>2</sup> See note 1

<sup>3</sup> Students who have obtained an Upper Secondary School diploma in a country other than Italy will be evaluated according to the final grade resulting from the conversion formula adopted by MIUR (MIUR of 04/06/2007)

<sup>4</sup> See note 1

- ✓ **100 credits** (only for students enrolling in the **2<sup>nd</sup> year**)
- ✓ **160 credits** (only for students enrolling in the **3<sup>rd</sup> year**)

**PLEASE NOTE:**

- with regard to the payments terms and withdrawal of the benefit, see point 10 below;
- with regard to the cases of incompatibility and forfeiture, see point 11 below.

**Students with disabilities**

For students with invalidity above 66% or with a recognised *handicap* pursuant to Art.3, para. 1 of Law 104/92, enrolled for the first time in the first year of a First Level Academic Diploma course, merit requirements can be reconsidered, based on the type of disability, and requirements may deviate by the stated values by up to a maximum of 40%. The merit requirements will be established by a dedicated IED internal commission.

**All students**, when completing the on-line application, will be required to indicate the number of academic credits attained and the corresponding weighted average. These values are to be understood as follows:

- ✓ **Number of academic credits:** students are required to specify the number of academic credits they have earned by passing exams and which have been duly recorded since the beginning of their academic history (for the current level of studies), by **10.08.2023**. Credits earned in relation to exams with a simple pass/fail mark are also valid and will be attributed the value of 3 credits for the purpose of credits calculation. Any credits earned from exams not included in study plans, or from exams taken and recorded prior to matriculation on the current level of studies are not valid.
- ✓ **Weighted average:** students are required to calculate and specify the weighted average of the exams listed in the "*NUMBER OF CREDITS ATTAINED*" field; exam marks not expressed in thirtieths should not be considered. 30 with honours (cum laude) should be counted as 30. To obtain the weighted average, each mark should be multiplied by the exam value (in credits); the total of the results should be divided by the total number of academic credits considered.

**For Example:**

Exam 1	Mark 26/30	Value: 9 credits
Exam 2	Mark 30/30	Value: 12 credits
Exam 3	Mark 18/30	Value: 9 credits
Exam 4	Mark: approved (e.g. English language knowledge testing)	Value: 3 credits
Total no. credits obtained		33 credits
Total no. credits to be considered for the weighted average		30 credits

### Weighted average calculation

26 x 9	234+	
30 x 12	360+	
18 x 9	162+	
Total	756	Weighted average = $756 / 30 = 25.20$

### Bonus:

Students who fail to attain the minimum number of credits required may add the bonus credits specified below to the academic credits actually attained, as follows:

- 5 credits, if used for the first time to obtain benefits for the second academic year;
- 12 credits, if used for the first time to obtain benefits for the third academic year.

The *bonus* may be used once and may not be combined. Any bonus not used during the academic year of reference may be used in following academic years.

Any *bonus* accrued and not used during the First Level Academic Diploma course may be transferred for the enrolment in a Second Level Academic Diploma course.

## 4.2. Economic requirements

The financial status of the household of students applying for a scholarship will be identified based on the **Equivalent Economic Situation Indicator** for benefits provided in support of the Right to Education (**ISEEU-ISPEU parificato**) ex art. 8 of DPCM no. 159/2013.

The economic position of foreign students or of Italian students resident abroad is calculated in accordance with art. 8, para. 5, of d.p.c.m. no. 159/2013, without prejudice to various provisions issued at national level.

The economic and financial position of foreign students from non-European Union countries is calculated in accordance with the provisions of d.lgs. no. 286 (art.4, para. 3 and 39) of 25/07/1998, and d.p.r. no. 394 (art. 46, para. 5) of 31/08/1999.

**To be considered as meeting the income requirements needed to request a scholarship, students must have an ISEEU-ISPEU parificato in which:**

- ✓ **the ISEEU** Equivalent Economic Situation Indicator **does not exceed €24,335.11.**
- ✓ **the ISPEU** Equivalent Asset Situation Indicator (calculated by operators and corresponding to ISPU / equivalence scale, as per Section I, Method of calculation of ordinary ISEE for the certificate for benefits relating to education) **does not exceed €52,902.43.**



**Both of the above-mentioned index ceilings must be observed; if even just one of the two indexes exceeds the respective ceiling, the student will be deemed as not fulfilling the economic requirements and will not be approved for access to the benefit.**

To make it easier to obtain **ISEEU-ISPEU parificato**, foreign students can request the certification from the following CAAF which has stipulated an agreement with IED:

CGIL - Corso di Porta Vittoria, 43 – 20122 Milano – Tel. 02540211

Web site: <https://www.assistenza fiscale.info/isee-iseu/>

To take an appointment: <https://www.assistenza fiscale.info/prenota-online/>

E-mail address: **documenti.ied@cgil.lombardia.it**

Under penalty of exclusion from the call, for the a.y. 2023/2024 **ISEEU-ISPEU parificato** must be grounded on income in the relevant year and on the value of movable and immovable assets owned as at **31.12** of the relevant year by the student's family. Foreign students are nevertheless required to declare the presence of any income and assets held in Italy by their family.

**For the a.y. 2023/2024** the relevant year is **2021** for students applying for the first enrolment to an undergraduate course; the relevant year is **2022** for students applying for an enrolment renewal.

Students will be required to present the following documentation:

- Family status declaration (i.e. a statement of all the family members living in the same house);
- Income tax return of each family member in the relevant year. The figure must be converted to Euro taking into consideration the average exchange rate of the relevant year;
- Properties nationally owned by the family (in square meters) at 31.12 of the relevant year;
- Personal estate of the family owned at December 31.12. of the relevant year (assets, dividends, etc.);
- Bank account balance at December 31st of the relevant year;
- Documentation related to any properties/income the student or the student's family might have in Italy;
- Valid identity card or passport and Tax Code;
- Matriculation number;
- Full name of the IED course attended.

**Please be advised that documents issued by employers will not be accepted. The official income tax return must be issued by the official government revenue agency of the student's country of residence.**

**All the documents must be:**

- **Translated into Italian by a recognized translator and legalized by the competent local authority in the residing Country.** The student may address to the Italian Diplomatic Representation for any

information. (As an alternative, it is possible to have the documents translated by the student's home Country's Embassy or Consulate in Italy and legalized by the Italian Prefettura).

- **Issued after**

- 1.1.2022 for students applying for the first enrolment to an undergraduate course;
- 1.1.2023 for students applying for an enrolment renewal

### **Where to submit the documents:**

- students applying for the first enrolment shall send the ISEE documents to their advisor;
- students applying for an enrolment renewal can send the ISEE documents to the CAF office in charge - **documenti.ied@cgil.lombardia.it**. In the email students will have to specify, along with their name and surname:
  - ✓ that they are IED Students
  - ✓ the matriculation number
  - ✓ the name of the course

### **COUNTRIES EXEMPT FROM THE LEGALIZATION** (irrespective of the place of issue):

Austria, Belgium, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Great Britain (extended to the Isle of Man), Greece, Ireland, Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Norway, Netherlands (extended to Netherlands Antilles and Aruba), Poland, Portugal, Czech Republic, Republic of San Marino, Slovakia, Slovenia, Spain, Switzerland, Turkey, Hungary.

### **COUNTRIES FOR WHICH DOCUMENTS ARE EXEMPT FROM THE CONSULAR/DIPLOMATIC STAMP OF THE ITALIAN EMBASSY BUT REQUIRE AN APOSTILLE STAMP:**

Andorra, Anguilla, British Antarctic, Antigua and Barbuda, Netherlands Antilles, Argentina, Armenia, Aruba, Australia, Azerbaijan, Bahamas, Barbados, Belize, Bermuda, Belarus, Bosnia-Herzegovina, Botswana, Brunei, Bulgaria, Cayman, Colombia, Dominica, China (only Hong Kong and Macao), Ecuador, El Salvador, Falkland Islands, Fiji, Georgia, Japan, Gibraltar, Grenada, Guadeloupe, Guernsey, India, Cayman Islands, Gilbert and Ellice Islands, Marshall Islands, Channel Islands, British Solomon Islands, Turks and Caicos Islands, British Virgin Islands, Wallis and Futuna Islands, Iceland, Israel, Jersey, Kazakhstan, Lesotho, The New Hebrides, Liberia, Man, Mauritius, Mayotte, Martinique, Mexico, Miquelon, Moldova, Montserrat, Namibia, Niue, New Zealand, Panama, French Polynesia, Princip. Monaco, Reunion, Republic of Korea (formerly South Korea), Romania, Russia, Saint Christopher and Nevis, Saint Lucia, Saint Helena, Serbia-Montenegro, Seychelles, Suriname, Sweden, Swaziland, United States, South Africa, Tonga, Trinidad and Tobago, Ukraine, Vanuatu, Venezuela, British Virgin Islands.

### **FOREIGN STUDENTS COMING FROM PARTICULARLY POOR COUNTRIES:**

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Cape Verde, Chad, Comoros, North Korea, Democratic Republic of the Congo, Ivory Coast, Djibouti, Eritrea, Ethiopia, Gambia, Ghana, Guinea, Guinea Bissau, Equatorial Guinea, Haiti, Kenya, Kiribati, Lao Peoples Democratic Republic, Laos, Lesotho, Liberia, Madagascar, Malawi, Maldives, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Nigeria, Pakistan, Papua

New Guinea , Central African Republic, Rwanda, Samoa, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, Sudan, Tajikistan, Tanzania, East Timor, Togo, Tuvalu, Uganda, Uzbekistan, Vanuatu, Vietnam, Yemen, Zambia, Zimbabwe.

The assessment of the economic situation of students coming from one of the countries mentioned above is made on the basis of a certification issued by the Italian Representative in the student's country of origin, which must certify that the student does not belong to a notoriously high-income family. This certificate may also be issued by the foreign university of enrolment linked by agreement or convention with Italian universities or Italian bodies qualified to provide a guarantee of economic coverage, as envisaged by current legislation on the enrolment of foreign students in Italian universities. In this latter case, the certifying body undertakes to repay the grant on the student's behalf in the event of forfeiture of this condition.

**REPUBLIC OF MOLDOVA AND SWEDEN:** different rules apply to these two countries, which both signed up to the European Convention (London, 1968). For citizens of these countries, exemption from legalization of documents applies only to those documents issued by the diplomatic and consular authorities (present in Italy).

**ALBANIA:** from 1<sup>st</sup> July 2011, the Albanian documents which must be produced in Italy no longer need to be previously legalized by Italian diplomatic-consular representatives in Albania, but they must bear the **Apostille** stamp of the Ministry of Foreign Affairs of Albania. Please refer to the websites of the Italian Embassy in Tirana (<http://www.ambtirana.esteri.it>) and consulates in Scutari (<http://www.consitalia-scutari.org>) and Valona (<http://www.consvalona.esteri.it>) for detailed information about the *process* that must be followed.

#### **STATELESS STUDENTS OR POLITICAL REFUGEES:**

Stateless students or political refugees must attach to their application the official certificate regarding their status of stateless person or refugee, issued by the Italian Ministry of the Interior, or by the Office of the United Nations High Commissioner for Refugees - Office for Italy (UNHCR Italia).

**THE IED DSU OFFICE DOES NOT ACCEPT OR TAKE DELIVERY OF ANY TYPE OF NECESSARY, i.e. PREPARATORY, DOCUMENTATION FOR COMPLETION OF THE University ISEE /ISEEU- parificato FORM.** This documentation must be delivered personally by the interested party only and exclusively to INPS or CAAF offices located throughout the country. The IED DSU office will only take delivery of ISEE forms issued definitively by the competent bodies. IED will not be responsible for faults or defects attributable to administrations or to bodies responsible for issuing the above-mentioned documentation.

In any case, the income declared by foreign students cannot be less than **Euro 6.542,51** corresponding to the minimum means of subsistence which must be proven for the purpose of applying for a Visa to enter Italy for study. The above amount is the minimum required in order to evaluate an economic status.

## DEFINITION OF “FAMILY UNIT”:

- STUDENT LIVING WITH BOTH PARENTS: standard household
- STUDENT LIVING INDEPENDENTLY (**INDEPENDENT STUDENT**): the reference unit for ISEE is that of the student and does not take into account their family of origin.
- NON-INDEPENDENT STUDENT or STUDENT LIVING WITH ONE PARENT ONLY:
  - a) Married and cohabiting parents: the household of reference for ISEE is comprised of the original household and the student.
  - b) Unmarried and non-cohabiting parents:
    - if the non-cohabiting parent pays child maintenance: they are not deemed part of the household.
    - if the non-cohabiting parent is not married and/or does not have children with someone other than the other parent: they are deemed part of the household. They can declare their income in the DSU or present their own ISEE, indicating the relevant details in the University ISEE.
    - if the non-cohabiting parent is married and/or has children with someone other than the other parent: they must present their own ISEE, indicating the relevant details in the University ISEE.

## “AUTONOMOUS STUDENT” (INDEPENDENT STUDENT)\*

In the case of “independent” students, as defined in accordance with current regulations (see d.p.c.m. of 9/04/2001 and d.p.c.m. 159 of 5/12/2013), income will not be combined with that of their family of origin.

A student is defined as “independent” when they meet all the requirements envisaged by current regulations and, in particular, the following:

1. for at least two years from the date of presentation of the Single Substitute Declaration (DSU), the student’s residence must be separate and different compared to the residence of their family of origin;
2. the student’s residence must not be in a property owned or enjoyed in usufruct by their family of origin, or in any case, a member of said family (specifically, the student is not deemed independent even if they are only co-owner of the property with at least one member of their family of origin or if at least one family member is owner of another property right or a personal right of enjoyment with respect to the property);
3. presence of an adequate earning capacity, as defined by art. 7, para.7 of Legislative Decree no. 68 of 29 March 2012, meaning specifically that the student must be able to demonstrate a personal income from employment or similar tax-declared income, for at least two years, of not less than **€ 9,000.00** with reference to a household comprised of one person and with the understanding that the work must not be in the employ of a family member.

In the absence of one or both of these requirements, in order to suitably take into consideration those who bear the burden of financial responsibility in relation to the student, the student's household, as per the registry office certificate, will be combined with that of the family of origin, also combining the respective incomes.

If, according to the family status certificate issued by the registry office, the independent student is recorded as cohabiting with another person, income will be considered as the combined sum of the student's income and that of the person with whom they cohabit, even if they are not related by kinship.

## 5. VALUE OF SCHOLARSHIP

The value of the scholarship differs based on:

1. income bracket corresponding to the correct **University ISEEU-ISPEU parificato** of the household
2. student's geographic origin.

Income brackets

	Value of University ISEEU-ISPEU parificato					
<b>1<sup>st</sup></b>	<i>From</i>	€	<b>0.00</b>	<i>to</i>	€	<b>12,167.56</b>
<b>2<sup>nd</sup></b>	<i>From</i>	€	<b>12,167.57</b>	<i>to</i>	€	<b>16,223.41</b>
<b>3<sup>rd</sup></b>	<i>From</i>	€	<b>16,223.42</b>	<i>to</i>	€	<b>24,335.11</b>

### Student's geographic origin for all IED seats:

For the purposes of calculating the amount of the scholarship, students are classified as follows:

- **Local student:** resident in the municipality where the study courses attended are based, or in a neighbouring municipality, or in a municipality ranked as an urban area in accordance with (Lombardy) l.r. no. 06/20122 (art. 2, para. 3, letter b);
- **Commuting student:** resident in a municipality other than that of the courses attended but from where, nonetheless, they can reach the seat of courses attended on a daily basis, with a commute of between 60 to 90 minutes max. using public transport;
- **Distant student<sup>5</sup>:** resident in an area that is distant (more than 90 minutes away by public transport) from the seat of the study course attended, who for this reason **must**

<sup>5</sup> According to Art. 13 paragraph 3 of D.P.C.M. 9/04/2001, non-EU students are considered "distant" regardless of their place of residence in Italy, except in the case of their household residing in Italy. For the purpose of the value of the scholarship, the student must **pay for accommodation**.

**pay** for an accommodation near the place of study, using public residential structures or private lodgings or those belonging to other bodies, for a period of **not less than 10 months** during the a.y. 2023/2024. Without the above conditions, students are considered as “commuters”.

**N.B. For the complete list of municipalities to be considered as local or commuting, see:**

**appendix A - (for the Milan Seat)**

**appendix B - (for the Rome Seat – only “Commuting students”)**

**appendix C - (for the Turin Seat – only “Commuting students”)**

**appendix D - (for the Cagliari Seat)**

**appendix E - (for the Florence Seat)**

In order to prove the status of “Distant student,” applicants must produce the copy of an official **lease contract**, duly registered in the student’s name or in their parent’s names. Students residing in public or private structures must produce valid fiscal proof of rent payment for an accommodation located in the same municipality where the study course is based. The official lease contract or valid fiscal proof of rent payment must be submitted by and not later than **10/12/2023**, before publication of the final ranking list.

**Failure to present this documentation will result in the student being classified as “commuting”.**

The value of the scholarships, **inclusive of the refund of the regional tax** for the right to education, is defined as follows:

<b>LOCAL STUDENTS – Total value of meal Euro 770.00</b>	
<i>1<sup>st</sup> bracket</i>	<b>€ 2,415.00</b> + one free meal a day, total amount of <b>€ 3,185.00</b>
<i>2<sup>nd</sup> bracket</i>	<b>€ 2,007.00</b> + one free meal a day, total amount of <b>€ 2,777.00</b>
<i>3<sup>d</sup> bracket</i>	<b>€ 1,220.00</b> + one free meal a day, total amount of <b>€ 1,990.00</b>

<b>COMMUTING STUDENTS - Total value of meal Euro 770.00</b>	
<i>1<sup>st</sup> bracket</i>	<b>€ 3,705.00</b> + one free meal a day, total amount of <b>€ 4,475.00</b>
<i>2<sup>nd</sup> bracket</i>	<b>€ 3,121.00</b> + one free meal a day, total amount of <b>€ 3,891.00</b>
<i>3<sup>d</sup> bracket</i>	<b>€ 2,293.00</b> + one free meal a day, total amount of <b>€ 3,063.00</b>

<b>DISTANT STUDENTS - Total value of meal Euro 770.00</b>	
<i>1<sup>st</sup> bracket</i>	€ 6,886.00 + one free meal a day, total amount of €7,656.00
<i>2<sup>nd</sup> bracket</i>	€ 5,887.00 + one free meal a day, total amount of €6,657.00
<i>3<sup>rd</sup> bracket</i>	€4,667.00 + one free meal a day, total amount of €5,437.00

Students holding a scholarship who do not make use of the food service are not entitled to a refund, except for any duly documented periods of study abroad.

The scholarship can be increased by up to a maximum of 40% of the amount due, in the case of students with a disability greater than 66% and with a recognised handicap pursuant to art. 3 para. 1 of law 104/92, depending on the student's disability, in order to allow the use of prostheses and supports, as well as all interventions that facilitate use of teaching activities and study.

## 6. SCHOLARSHIP SUPPLEMENTS

### International mobility

There are no supplements for international mobility for the Academic Year 2023/2024.

## 7. PROCEDURES FOR PREPARING THE RANKING LISTS

Ranking lists are prepared according to the following criteria:

- **Students enrolled in 1st year - First Level Academic Diploma**

Each student who applies for a scholarship is assigned a score based on their economic situation, formulated on the basis of the Equivalent Financial Situation Indicator (**ISEEU - ISPEU parificato**) of their household in relation to a € 24,335.11 ceiling, attributing up to a maximum of 1,000 points using the following formula:

$$1 - \frac{\text{student's ISEE}}{24,335.11} \times 1,000$$

The ranking list is arranged in decreasing order with respect to the points awarded. In the event of equal points, the mark related to the student's qualification takes precedence, after which precedence is given to younger students.

- **Students enrolled in 2nd and 3rd year – First Level Academic Diploma**

The ranking list is arranged in decreasing order with respect to the overall score resulting from the sum of the score related to the number of credits attained or of completed years by **10/8/2023** and the score resulting from the grade average of exams sat.

A maximum of 1,000 points can be awarded, distributed as follows

- ✓ **600** based on the number of credits attained;
- ✓ **400** based on the average mark achieved in exams passed.

Where merit points are equal, students who have not used their *bonus* will be ranked first, followed by students with the highest score in terms of financial situation. In the event of a further tie, students enrolled in the highest year of the course will be ranked first, followed by the youngest students.

Disabled students with invalidity above 66% and with a recognized handicap pursuant to art. 3, para. 1 of Law 104/92, if in possession of all requirements envisaged by the application call, have the right to be allocated a scholarship even exceeding the number of grants available and will therefore be placed at the top of the rankings and awarded a scholarship.

### Method of calculation of score relating to academic merit

The score relating to credits attained by **10/08/2023** is calculated using the following formulae:

$$\frac{(\text{Student's credits} - \text{min. credits}) \times 600}{(\text{max credits} - \text{min. credits})}$$

The score relating to the average mark of exams passed is calculated using the following formula:

$$\frac{(\text{Student's average mark} - \text{Minimum mark (18/30)}) \times 400}{(\text{max mark 30/30} - \text{min mark 18/30})}$$

## 7. HOW TO APPLY

**Applications must be submitted strictly by and no later than 3/11/2023. They must be filled in and submitted on-line from the website at the following address: <https://www.ied.edu/admissions/study-in-italy/scholarship-right-to-education>**



Following submission of the online application form, students will receive a confirmation *e-mail* (to the address provided for the registration process), and must print the receipt available in the dedicated section of Student Desk (SPORTELLO STUDENTI), which must be signed and sent, together with the documents listed below, using one of the following methods:

- **Recorded delivery with proof of receipt at this address** (the date of the postmark will be valid)  
DSU - IED Milan Office  
IED Istituto Europeo di Design Spa - Società benefit  
Via Amatore Sciesa 4  
I-20135 Milan
- **Hand delivery to DSU office** upon appointment (the delivery date, which will be marked on the receipt, will be valid) – The DSU Office is located in Via Bezzecca, 5 Milan
- **Send by certified e-mail (PEC) to the DSU Office certified e-mail [ied.isd@legalmail.it](mailto:ied.isd@legalmail.it)** (the date of receipt will be valid)

**Furthermore, all applicants must produce the following documents:**

- **online application form receipt**, duly dated and signed;
- **copy of a valid document:** identity card and/or passport;
- **copy of ISEEU-ISPEU “parificato”** for benefits for the right to education, issued in 2023;

Other documents to be sent, according to the student’s status, in addition to those indicated above:

- **only for students enrolling in the 1st a.y. 23/24:** copy of Upper Secondary School Diploma and the Declaration of Value or CIMEA Statement of Comparability;
- **only for students enrolling in the 2nd and 3rd year a.y. 23/24:** enrolment self-certification with exams achieved by 10/08/2023 (form downloadable from IED Campus);
- **only for “Distant students”:** copy of the legally registered lease in the name of the student or parent, and copy of rental payment certificate. **This document only, if not available at the date of application, can be presented no later than 10/12/2023** (for details, see paragraph 5);
- **only for students with invalidity levels of at least 66% or handicap recognized pursuant to art. 3 para. 1 Law 104/92:** copy of medical documentation certifying their invalidity;
- **only for non-EU students:** valid residence permit or receipt of the application for residence permit

## PLEASE NOTE

**The online application submission form does not in any way replace the application submitted in printed form. Failure to submit a document within the prescribed period or the submission of an invalid document will result in exclusion from the scholarship selection process.**

Students will, in any case, receive e-mail confirmation of receipt of the documentation. If applicants do not receive such confirmation within 7 days of sending their documents, they must contact the DSU Office:

by phone at the following number: +39 02 57.96.951

by e-mail at the following address: dsu@milano.ied.it

**Students are required to promptly communicate in writing to IED any event regarding their scholarship, and any conditions for obtaining and retaining it, that have occurred after submission of the application form** (purely by way of example: receiving another scholarship or financial aid, transferring to another university, starting a job, being unable to continue their study, withdrawal of the enrolment, change in the marital or economic status of the student and others whose income and wealth must be considered for the purpose of awarding the scholarship, etc. ...).

## 9. PUBLICATION OF THE RANKING LISTS AND APPEALS

**Interested parties will be notified of the publication of a temporary ranking list no sooner than 27/11/2023. This will be published on the IED website (<https://www.ied.edu/admissions/study-in-italy/scholarship-right-to-education>) and on the STUDENT DESK Right to Education.**

Students who have submitted their application by the deadline set out in this call will be:

- **“eligible”** if in possession of all requirements;
- **“ineligible”** in the absence of one or more requirements.

Benefits are granted only to “eligible” students, according to their place on the ranking list, starting from the top and proceeding in descending order until available resources are depleted.

Moreover, on the basis of actual allocation of benefits, students will then be:

- **“eligible beneficiaries,”** namely, students awarded a scholarship;
- **“eligible non-beneficiaries,”** namely, students in possession of all requirements but not awarded a scholarship.

Students who are “eligible non-beneficiaries” can obtain the scholarship only if and when additional resources become available.

Any appeals regarding the temporary ranking lists must be presented to the IED competent authority no later than 15 days from the date of publication of said ranking lists.

Appeals must relate to any evaluations by the DSU IED office deemed erroneous by the student, and must be accompanied by appropriate documentation that objectively shows grounds for the appeal, without prejudice to the IED's incontestable right to discretionary evaluation of appeals. The outcome of appeals will be communicated directly to the applicants by e-mail in the form envisaged for the publication of the ranking lists.

On completion of procedures relating to any appeals, the final ranking list will be published no sooner than **19/12/2023**.

## 10. ASSIGNMENT OF SCHOLARSHIPS AND PAYMENT TERMS - REVOCATION OF THE BENEFIT

- **Students enrolled in the 1st year – First Level Academic Diploma**

The **first instalment** of the scholarship (equal to 50% of the total) according to and depending on the remittance of funds by Regione Lombardia, will be paid to eligible beneficiaries (students awarded a scholarship) by **31/12/2023**.

The **second instalment** will be paid to students who achieve **at least 40** credits by **10/08/2024**.

Scholarships will be revoked for students enrolled in the 1<sup>st</sup> year of the degree course who fail to achieve at least 40 credits by **30/11/2024**. Students will be obliged to repay the amount received in the first instalment (equal to 50% of the total value of the scholarship).

- **Students enrolled in the 2nd year – First Level Academic Diploma**

The **first instalment** of the scholarship (equal to 50% of the total) according to and depending on the remittance of funds by Regione Lombardia, will be paid to the eligible beneficiaries (students awarded a scholarship) by **31/12/2023**.

The **second instalment** will be paid to students who achieve **at least 100** credits by **10/08/2024**. Student can use **5-point bonuses** to achieve this requirement.

Scholarships will be revoked for students enrolled in the 2<sup>nd</sup> year of the degree course who fail to achieve at least **100 credits** by **30/11/2024**. Students will be obliged to repay the amount received in the first instalment (equal to 50% of the total value of the scholarship).

- **Students enrolled in the 3rd year – First Level Academic Diploma**

The **first instalment** of the scholarship (equal to 50% of the total) according to and depending on the remittance of funds by Regione Lombardia, will be paid to the eligible beneficiaries (students awarded a scholarship) by **31/12/2023**.

The **second instalment** will be paid to students who achieve **at least 160** credits by **10/08/2024**. Students can use **12-point bonuses** to achieve this requirement.

Scholarships will be revoked for students enrolled in the 3<sup>rd</sup> year of the degree course who fail to achieve at least 160 credits by **30/11/2024**. Students will be obliged to repay the amount received in the first instalment (equal to 50% of the total value of the scholarship).

Students who do not cash in their scholarship as awarded by **31/12/2024** will lose the right to collect the sum of money awarded, but will retain the benefits that come with being a “beneficiary” of a scholarship.

**Eligible beneficiaries will receive payment of the scholarship via:**

- **bank transfer to a bank account in their name or of which they are a joint account holder.**
- **reloadable prepaid card with an IBAN CODE (e.g. Postepay Evolution) in their name or of which they are a joint account holder.**

**All eligible beneficiaries are therefore obliged to communicate their bank details to the IED DSU office, updating the details in the dedicated section of STUDENT DESK Right to Education no later than November 03/11/2023.**

Scholarships are awarded to foreign students from non-European Union countries in compliance with the regional provision established by the Decree issued by the General Directorate of Education, Training and Employment no. 21650, dated 13/11/2002.

More specifically, the number of scholarships to be allocated to students enrolled in the first year of all First Level Academic Diploma courses will be divided as follows:

- 67% for students from EU countries;
- 33% for students from non-EU countries.

**PLEASE NOTE THAT:** the number of required credits must be calculated with reference to the year of the **VERY FIRST REGISTRATION**, namely the first year when the student enrolled in any university, in Italy or abroad.

Students enrolled in the first year of a First Level Academic Diploma, who have transferred from another university, school or course, will therefore not be considered as enrolled in the first year.

In this case, consideration will be given to the number of credits recognised by the Academic Council, by no later than the date of payment of the second instalment of the scholarship.

## 11. INADMISSIBILITY AND FORFEITURE

**Scholarships cannot be combined** with similar forms of financial aid, provided by IED or other public or private bodies, with scholarships awarded by other universities or institutes pursuant to d.lgs. no. 68/2012, with scholarships for foreign students issued by the Ministry of Foreign Affairs, or with free accommodation in colleges, residences or boarding not managed by IED: in such cases, students will have to choose between the IED grant and the other financial aid. In case of a partial benefit from another financial aid, the student will be able to receive an IED scholarship in a proportional measure.

Students forfeit their right to the scholarship if they:

1. incur disciplinary sanctions over and above written warnings for offences carried out against IED;
2. do not provide IED with the original documents required, within the indicated deadlines, for checks on the truthful nature of self-certification and certifications produced, namely they do not consent or they hinder or circumvent, even through negligence, verification of truthfulness pursuant to art. 71, para. 4, DPR 445/2000;
3. submit an application to withdraw from studies or transfer to another university during the a.y. 2023/2024.

## 12. TRANSFERS

Students transferring from another university after the start of the academic year 2023/2024 must ask the DSU office at their original university to send IED the application originally made to that university, provided that it was presented within the term envisaged by the application call. The regularisation of the transfer must be completed before publication of the final ranking lists by IED. Admission to the ranking depends on possession of the requirements regarding merit, income, and the availability of resources.

In case of transfer to another university after the beginning of the academic year 2023/2024, students can ask the IED DSU office, no later than **30/11/2023**, to send their application to the university to which they are transferring. In this case, students will not be entitled to the scholarship issued by IED.

### 13. CHECKS ON THE TRUTHFUL NATURE OF ECONOMIC DECLARATION PROVIDED (D.P.R. 445/2000, art. 71, para. 4)

With reference to the determination of the economic conditions for access to benefits, IED will only accept certifications issued by competent entities, namely substitute declarations complete with the express consent of the interested party pursuant to D.P.R. 445/2000, art. 71, para. 4 and subsequent amendments, and will verify students' declarations as follows:

- automatic checks on all students belonging to a household declaring no income;
- random checks on 20% of those eligible to receive DSU benefits.

After proper and accurate verification processes, in the event of false declarations or discrepancies between tax declarations and declarations made for access to DSU benefits, any erroneously assigned benefits will be revoked.

Moreover, in case of untruthful declarations, the sanctions envisaged by art. no. 75 and no. 76 of D.P.R. no. 445/2000, and those envisaged by D. Lgs. n. 68/2012, art. 10, will be applied, requiring students to pay a sum the equivalent of three times the amount received. Students will also lose their right to obtain other benefits for the entire duration of the study course, without prejudice to the imposition of disciplinary sanctions and reporting to the competent judicial authorities for consideration of any criminal offences.

### 14. INFORMATION ON THE USE OF PERSONAL DATA AND THE RIGHTS OF THE DECLARANT PURSUANT TO ART. 13 OF REGULATION (EU) 2016/678 ("GDPR")

In relation to the personal data of data subjects acquired by IED through declarations made by the subjects and documents presented by them, note:

- a) the Data Controller of data subjects' personal data is IED Istituto Europeo di *Design* Spa - *Società benefit* with registered office in Milan, via Bezzecca, 5;
- b) the Data Protection Officer is Ecoconsult s.r.l., with registered office in Milan, via Goldoni, 1, contactable by e-mail at: [dpo@ecoconsult.it](mailto:dpo@ecoconsult.it);
- c) declarations and documents must be provided to enable verification of the economic situation of the student's household, requirements for access to the benefit and calculation of the scholarship, according to the criteria reported in this application call;
- d) data are collected and used by IED DSU Office, also using information technology, for the sole purpose of drafting the ranking lists and providing the benefits requested and, in any case, for legal purposes;
- e) data may be exchanged between institutions including the Italian Ministry of Finance and the Guardia di Finanza financial police for relevant checks;
- f) students can contact IED at any time to verify their personal data and to request the updating, integration, rectification or deletion of this data. They can request the blocking of the data and oppose its processing, if processed unlawfully (from art. 15 to art. 22 of GDPR) **Updates, rectifications, integration and deletions will affect the ranking list only if carried out by 30/11/2023.**

## 15. DEADLINES REMINDER

- 10/08/2023:** deadline for recording of exam results for the purpose of verification of the merit criteria for the scholarships (students enrolled in 2<sup>nd</sup> and 3<sup>rd</sup> year).
- 3/11/2023:** scholarship application submission deadline.
- 27/11/2023:** earliest possible date of publication of the temporary ranking lists.
- 10/12/2023:** **(only for distant students)** deadline for providing documentation regarding accommodation (lease and/or valid fiscal proof of rent payment).
- 19/12/2023:** earliest possible date of publication of the final ranking lists
- 10/08/2024:** first deadline for achieving the credits (40,100 or 160 credits) needed to maintain the scholarship.
- 30/11/2024:** last deadline for achieving the credits (40, 100 or 160 credits) needed to maintain the scholarship.
- 31/12/2024:** last deadline for students to collect the scholarship awarded, after which date they forfeit the right to collect the sum of money, although they retain the benefits that come with being a beneficiary of a scholarship.

## **APPENDIX A**

### **ISTITUTO EUROPEO DI DESIGN – MILAN SEAT**

#### **LIST OF MUNICIPALITIES FOR “LOCAL STUDENTS”**

20100 MILANO

20020 ARESE

20090 ASSAGO

20010 BAREGGIO

20080 BASIGLIO

20021 BOLLATE

20091 BRESSO

20090 BUCCINASCO

20090 CESANO BOSCONI

20092 CINISELLO BALSAMO

20093 COLOGNO MONZESE

20032 CORMANO

20010 CORNAREDO

20094 CORSICO

20090 CUSAGO

20095 CUSANO MILANINO

20085 LOCATE DI TRIULZI

20026 NOVATE MILANESE

20090 OPERA

20016 PERO

20068 PESCHIERA BORROMEO

20090 PIEVE EMANUELE

20096 PIOLTELLO

20017 RHO

20089 ROZZANO

20097 SAN DONATO MILANESE

20098 SAN GIULIANO MILANESE

20090 SEGRATE

20099 SESTO SAN GIOVANNI

20019 SETTIMO MILANESE

20090 TREZZANO SUL NAVIGLIO

20090 VIMODRONE



**APPENDIX A**  
**ISTITUTO EUROPEO DI DESIGN – MILAN SEAT****LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”**

26834 ABBADIA CERRETO	24040 COMUN NUOVO	26816 OSSAGO LODIGIANO
20081 ABBIATEGRASSO	20049 CONCOREZZO	20010 OSSONA
26020 AGNADELLO	27010 COPIANO	20080 OZZERO
20041 AGRATE BRIANZA	20011 CORBETTA	23877 PADERNO D'ADDA
20040 AICURZIO	20040 CORNATE D'ADDA	20037 PADERNO DUGNANO
23881 AIRUNO	26854 CORNEGLIANO	24040 PAGAZZANO
20080 ALBAIRATE	LAUDENSE	24030 PALADINA
20042 ALBIATE	26846 CORNO GIOVINE	26020 PALAZZO PIGNANO
21041 ALBIZZATE	26847 CORNO VECCHIO	20030 PALAZZOLO MILANESE
24011 ALME'	20050 CORREZZANA	26025 PANDINO
24022 ALZANO LOMBARDO	26834 CORTE PALASIO	20090 PANTIGLIATE
24051 ANTEGNATE	24050 CORTENUOVA	20015 PARABIAGO
22070 APPIANO GENTILE	23845 COSTAMASNAGA	27020 PARONA
24040 ARCENE	24050 COVO	20067 PAULLO
20020 ARCONATE	26013 CREMA	27100 PAVIA
20043 ARCORE	22060 CREMELLA	23888 PEREGO
20010 ARLUNO	26010 CREMOSANO	20016 PERO
28041 ARONA	26835 CRESPIATICA	20060 PESSANO CON
22060 AROSIO	22060 CUCCIAGO	BORNAGO
21010 ARSAGO SEPRIO	20012 CUGGIONO	29100 PIACENZA
24040 ARZAGO D'ADDA	27010 CURA CARPIGNANO	26017 PIERANICA
24052 AZZANO S. PAOLO	24035 CURNO	26854 PIEVE FISSIRAGA
26010 BAGNOLO CREMASCO	20020 DAIRAGO	27050 PIZZALE
24050 BARIANO	24044 DALMINE	20010 POGLIANO MILANESE
20030 BARLASSINA	20033 DESIO	24040 POGNANO
23890 BARZAGO	23843 DOLZAGO	22037 PONTE LAMBRO
23891 BARZANO'	26010 DOVERA	24036 PONTE S. PIETRO
27010 BASCAPE'	20070 DRESANO	24040 PONTIROLO NUOVO
20060 BASIANO	23848 ELLO	25037 PONTOGLIO
27050 BASTIDA PANCARANA	22036 ERBA	20060 Pozzo d'Adda
27020 BATTUDA	21054 FAGNANO OLONA	20060 POZZUOLO MARTESANA
20060 BELLINZAGO LOMBARDO	24045 FARA GERA D'ADDA	20010 PREGNANA MILANESE
20040 BELLUSCO	24058 FARA OLIVANA CON	24030 PRESEZZO
22070 BEREGAZZO CON FIGL.	SOLA	24050 PUMENENGO
27021 BEREGUARDO	22070 FENEGRO'	26017 QUINTANO
24100 BERGAMO	21010 FERNO	24020 RANICA
20044 BERNAREGGIO	22060 FIGINO SERENZA	20055 RENATE
20010 BERNATE TICINO	24040 FILAGO	20027 RESCALDINA
20045 BESANA BRIANZA	22073 FINO MORNASCO	24030 RIVIERA D'ADDA
20080 BESATE	26861 FOMBIO	26027 RIVOLTA D'ADDA
21010 BESNATE	24056 FONTANELLA	23899 ROBBIATE

20046 BIASSONO	24056 FONTANELLA	20020 ROBECCHETTO CON
20020 BIENATE	24040 FORNOVO S. GIOVANNI	INDUNO
22070 BINAGO	20083 GAGGIANO	20087 ROBECCO SUL NAVIGLIO
20082 BINASCO	23851 GALBIATE	20090 RODANO
26811 BOFFALORA D'ADDA	20060 GALGAGNANO	27012 ROGNANO
20010 BOFFALORA SOPRA	21013 GALLARATE	24058 ROMANO DI LOMBARDIA
TICINO	28066 GALLIATE	28068 ROMENTINO
24040 BOLTIERE	27025 GAMBOLO'	27010 RONCARO
24040 BONATE SOPRA	20024 GARBAGNATE MILANESE	20040 RONCELLO
24040 BONATE SOTTO	21045 GAZZADA SCHIANNO	20050 RONCO BRIANTINO
27010 BORGARELLO	21040 GERENZANO	20088 ROSATE
26812 BORGHETTO LODIGIANO	20060 GESSATE	23888 ROVAGNATE
26851 BORGO SAN GIOVANNI	27010 GIUSSAGO	25038 ROVATO
20098 BORGOLOMBARDO	20034 GIUSSANO	22069 ROVELLASCA
27010 BORNASCO	20064 GORGONZOLA	22070 ROVELLO PORRO
24040 BOTTANUCO	21050 GORLA MAGGIORE	25030 RUDIANO
20030 BOVISIO MASCIAGO	21055 GORLA MINORE	27016 S. ALESSIO CON VIALONE
22100 BRECCIA	24020 GORLE	20090 SALERANO SUL LAMBRO
22070 BREGNANO	21040 GORNATE OLONA	21017 SAMARATE
24041 BREMBATE	26813 GRAFFIGNANA	20078 SAN COLOMBANO AL
24030 BREMBATE SOPRA	22070 GRANDATE	LAMBRO
26822 BREMBIO	27020 GRAVELLONA	26848 SAN FIORANO
27042 BRESSANA BOTTARONE	LOMELLINA	27010 SAN GENESIO ED UNITI
24053 BRIGNANO GERA D'ADDA	20056 GREZZAGO	20010 SAN GIORGIO SU
20040 BRIOSCO	27027 GROPPELLO CAIROLI	LEGNANO
23883 BRIVIO	22070 GUANZATE	26817 SAN MARTINO IN STRADA
20047 BRUGHERIO	26862 GUARDAMIGLIO	27028 SAN MARTINO
20080 BUBBIANO	20088 GUDO VISCONTI	SICCOMARIO
21020 BUGGUGIATE	23898 IMBERSAGO	20098 SAN VITTORE OLONA
23892 BULCIAGO	21056 INDUNO OLONA	20070 SAN ZENONE AL LAMBRO
22070 BULGAROGRASSO	22044 INVERIGO	23889 SANTA MARIA HOE'
20040 BURAGO DI MOLGORA	20010 INVERUNO	26866 SANT'ANGELO
20010 BUSCATE	20065 INZAGO	LODIGIANO
20040 BUSNAGO	24040 ISSO	20010 SANTO STEFANO TICINO
20060 BUSSERO	21040 JERAGO CON ORAGO	21047 SARONNO
21052 BUSTO ARSIZIO	20084 LACCHIARELLA	26826 SECUGNANO
20020 BUSTO GAROLFO	20020 LAINATE	20018 SEDRIANO
22060 CABIATE	24040 LALLIO	20030 SENAGO
22071 CADORAGO	22045 LAMBRUGO	22070 SENNA COMASCO
21050 CAIRATE	27015 LANDRIANO	20038 SEREGNO
24054 CALCIO	27016 LARDIRAGO	24068 SERIATE
23885 CALCO	20020 LAZZATE	21018 SESTO CALENDE
24032 CALOLZIOCORTE	23900 LECCO	20090 SETTALA
24033 CALUSCO D'ADDA	20025 LEGNANO	20030 SEVESO
24040 CALVENZANO	20030 LENTATE SUL SEVESO	22040 SIRONE
20080 CALVIGNASCO	20050 LESMO	23896 SIRTORI
26823 CAMAIRAGO	24040 LEVATE	27010 SIZIANO

20040 CAMBIAGO	20051 LIMBIATE	20020 SOLARO
20050 CAMPARADA	22070 LIMIDO COMASCO	21048 SOLBIATE ARNO
20010 CANEGRATE	27010 LINAROLO	22070 SOLBIATE COMASCO
24040 CANONICA D'ADDA	20060 LISCATE	21058 SOLBIATE OLONA
22063 CANTU'	20035 LISSONE	26867 SOMAGLIA
22070 CAPIAGO INTIMIANO	26814 LIVRAGA	21019 SOMMA LOMBARDO
20040 CAPONAGO	22070 LOCATE VARESINO	27048 SOMMO
26010 CAPRALBA	26900 LODI	26858 SORDIO
20040 CAPRIANO	26855 LODI VECCHIO	20050 SOVICO
24042 CAPRIATE SAN GERVASIO	23871 LOMAGNA	28060 SOZZAGO
24030 CAPRINO BERGAMASCO	22074 LOMAZZO	26016 SPINO D'ADDA
20048 CARATE BRIANZA	21050 LONATE CEPPINO	24050 SPIRANO
24043 CARAVAGGIO	21015 LONATE POZZOLO	24040 STEZZANO
27020 CARONARA AL TICINO	22030 LONGONE AL SEGRINO	24040 SUISIO
22070 CARONATE	21040 LOZZA	20050 SULBIATE
21010 CARDANO AL CAMPO	22070 LUISAGO	21040 SUMIRAGO
22060 CARIMATE	22040 LURAGO D'ERBA	20053 TACCONA
21040 CARNAGO	22070 LURAGO MARINONE	20080 TAVAZZANO
20040 CARNATE	24050 LURANO	24030 TERNO D'ISOLA
21042 CARONNO PERTUSELLA	22075 LURATE CACCIVIO	26827 TERRANOVA DEI
21040 CARONNO VARESINO	20050 MACHERIO	PASSERINI
20080 CARPIANO	24040 MADONE	26017 TORLINO VIMERCATI
20061 CARUGATE	20013 MAGENTA	24020 TORRE BOLDONE
22060 CARUGO	27010 MAGHERNO	27010 TORRE D'ARESE
24030 CARVICO	20020 MAGNAGO	27020 TORRE D'ISOLA
26852 CASALETTO LODIGIANO	26852 MAIRANO (CASALETTO	27010 TORREVECCHIA PIA
26010 CASALETTO VAPRIO	LODIGIANO)	21049 TRADATE
26831 CASALMAIOCCO	20082 MAIRANO (NOVIGLIO)	27020 TRAVACO' SICCOMARIO
20071 CASALPUSTERLENGO	26847 MALEO	28069 TRECATE
20080 CASARILE	23864 MALGRATE	26017 TRESORE CREMASCO
23880 CASATENOVO	21046 MALNATE	24047 TREVIGLIO
21020 CASCIAGO	20010 MARCALLO CON	24048 TREVIOLO
20080 CASELLE LURANI	CASONE	20060 TREZZANO ROSA
24040 CASIRATE D'ADDA	27020 MARCIGNAGO	20056 TREZZO D'ADDA
22030 CASLINO D'ERBA	22066 MARIANO COMENSE	20067 TRIBIANO
22070 CASNATE CON BERNATE	21050 MARNATE	20050 TRIUGGIO
27022 CASORATE PRIMO	24057 MARTINENGO	27020 TRIVOLZIO
21011 CASORATE SEMPIONE	26866 MARUDO	27020 TROVO
20010 CASOREZZO	27010 MARZANO	20060 TRUCCAZZANO
23893 CASSAGO BRIANZA	20060 MASATE	26828 TURANO LODIGIANO
20062 CASSANO D'ADDA	26815 MASSALENGO	22078 TURATE
21012 CASSANO MAGNAGO	20036 MEDA	20029 TURBIGO
20060 CASSINA DE' PECCHI	20060 MEDIGLIA	21040 UBOLDO
22070 CASSINA RIZZARDI	20077 MELEGNANO	25030 URAGO D'OGLIO
20081 CASSINETTA	20066 MELZO	24059 URGANO
LUGAGNANO	23807 MERATE	20040 USMATE VELATE
27023 CASSOLNOVO	26833 MERLINO	26010 VAIANO CREMASCO

20022 CASTANO PRIMO	22046 MERONE	26019 VAILATE
24040 CASTEL ROZZONE	20010 MESERO	24030 VALBREMBO
25030 CASTELCOVATI	20050 MEZZAGO	20080 VALERA FRATTA
21053 CASTELLANZA	20100 MILANO	23857 VALGREGHENTINO
23844 CASTELLO DI BRIANZA	24040 MISANO DI GERA D'ADDA	27010 VALLE SALIMBENE
22030 CASTELMARTE	20020 MISINTO	23868 VALMADRERA
26843 CASTELNUOVO BOCCA D'ADDA	23873 MISSAGLIA	20010 VANZAGO
22070 CASTELNUOVO BOZZENTE	23847 MOLTEÑO	20069 VAPRIO D'ADDA
21050 CASTELSEPRIO	26836 MONTANASO	20039 VAREDO
26823 CASTIGLIONE D'ADDA	LOMBARDO	21100 VARESE
21043 CASTIGLIONE OLONA	22070 MONTANO LUCINO	20057 VEDANO AL LAMBRO
26866 CASTIRAGA VIDARDO	26010 MONTE CREMASCO	21040 VEDANO OLONA
25030 CASTREZZATO	23874 MONTEVECCHIA	20050 VEDUGGIO CON COLZANO
21040 CASTRONNO	23876 MONTICELLO BRIANZA	27010 VELLEZZO BELLINI
26844 CAVACURTA	20052 MONZA	21040 VENEGONO INFERIORE
27051 CAVAMANARA	21040 MORAZZONE	21040 VENEGONO SUPERIORE
21044 CAVARIA CON PREMEZZO	24050 MORENGO	22070 VENIANO
20040 CAVENAGO BRIANZA	20081 MORIMONDO	20050 VERANO BRIANZA
26824 CAVENAGO D'ADDA	21020 MORNAGO	24049 VERDELLINO
28065 CERANO	27036 MORTARA	24049 VERDELLO
27010 CERANOVA	20086 MOTTA VISCONTI	23879 VERDERIO INFERIORE
20020 CERIANO LAGHETTO	22076 MOZZATE	23878 VERDERIO SUPERIORE
22072 CERMENATE	24030 MOZZO	21029 VERGIATE
20063 CERNUSCO SUL NAVIGLIO	20053 MUGGIO'	20080 VERMEZZO
23870 CERNUSCO	20060 MULAZZANO	20080 VERNATE
LOMBARDONE	25075 NAVE	22070 VERTEMATE CON MINOPRIO
20070 CERRO AL LAMBRO	20014 NERVIANO	27018 VIDIGULFO
20023 CERRO MAGGIORE	23895 NIBIONNO	23897 VIGANO'
27012 CERTOSA DI PAVIA	20020 NOSATE	27029 VIGEVANO
20060 CERVIGNANO D'ADDA	20054 NOVA MILANESE	20060 VIGNATE
20031 CESANO MADERNO	28100 NOVARA	20020 VILLA CORTESE
20020 CESATE	22060 NOVEDRATE	22079 VILLA GUARDIA
25032 CHIARI	20082 NOVIGLIO	20050 VILLA RAVERIO
24040 CHIGNOLO D'ISOLA	21040 OGGIONA CON S. STEFANO	27030 VILLANOVA D'ARDENGI
22070 CIRIMIDO	23848 OGGIONO	26828 VILLANOVA SILLARO
24040 CISERANO	27020 OLEVANO DI LOMELLINA	27019 VILLANTERIO
21040 CISLAGO	22077 OLGIATE COMASCO	20058 VILLASANTA
20080 CISLIANO	23887 OLGIATE MOLGORA	20059 VIMERCATE
24050 CIVIDATE AL PIANO	21057 OLGIATE OLONA	27010 VISTARINO
25030 COCCAGLIO	23854 OLGINATE	20010 VITTUONE
26845 CODOGNO	22070 OLTRONA DI S. MAMETTE	20070 VIZZOLO PREDABISSI
20020 COGLIATE	21040 ORIGGIO	27058 VOGHERA
23886 COLLE BRIANZA	24050 ORIO AL SERIO	24050 ZANICA
20040 COLNAGO	20080 ORIO LITTA	27012 ZECCONE
	20060 ORNAGO	20060 ZELO BUON PERSICO
	24040 OSIO SOPRA	



24055 COLOGNO AL SERIO  
20060 COLTURANO  
20060 COMAZZO  
22100 COMO

24046 OSIO SOTTO  
23875 OSNAGO  
26864 OSPEDALETTO  
LODIGIANO  
25035 OSPITALETTO

20080 ZELO SARRIGONE  
27020 ZERBOLO'  
20080 ZIBIDO SAN GIACOMO  
27030 ZINASCO NUOVO

## APPENDIX B

### ISTITUTO EUROPEO DI DESIGN – ROME SEAT

#### LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”

AFFILE	FONTE NUOVA	PALOMBARA SABINA
AGOSTA	FORMELLO	PERCILE
ALBANO LAZIALE	FRASCATI	PISONIANO
ANGUILLARA SABAZIA	GALLICANO NEL LAZIO	POLI
ANTICOLI CORRADO	GAVIGNANO	POMEZIA
ANZIO	GENAZZANO	PONZANO ROMANO
ARCINAZZO	GENZANO DI ROMA	RIANO
ARCINAZZO ROMANO	GERANO	RIGNANO FLAMINIO
ARDEA	GORGA	RIOFREDDO
ARICCIA	GROTTAFERRATA	ROCCA CANTERANO
ARSOLI	GUIDONONIA MONTECELIO	ROCCA DI PAPA
ARTENA	JENNE	ROCCA PRIORA
BELLEGRA	LABICO	ROCCA SANTO STEFANO
BRACCIANO	LADISPOLI	ROCCAGIOVINE
CAMERATA NUOVA	LANUVIO	ROIATE
CAMPAGNANO DI ROMA	LARIANO	ROVIANO
CANALE MONTERANO	LICENZA	SACROFANO
CANTERANO	MAGLIANO ROMANO	SAMBUCI
CAPENA	MANDELA	SAN CESAREO
CAPRANICA PRENESTINA	MANZIANA	S. GREGORIO DA SASSOLA
CARPINETO ROMANO	MARANO EQUO	S.POLO DEI CAVALIERI
CASAPE	MARCELLINA	SAN VITO ROMANO
CASTEL GANDOLFO	MARINO	SANTA MARINELLA
CASTEL MADAMA	MAZZANO ROMANO	SANT'ANGELO ROMANO
CASTEL S. PIETRO ROMANO	MENTANA	SANT'ORESTE
CASTELNUOVO DI PORTO	MONTE PORZIO CATONE	SARACINESCO
CAVE	MONTECOMPATRI	SEGNI
CERRETO LAZIALE	MONTEFLAVIO	SUBIACO
CERVARA DI ROMA	MONTELANICO	TORRITA TIBERINA
CERVETERI	MONTELIBRETTI	TREVIGNANO ROMANO
CIAMPINO	MONTEROTONDO	VALLEPIETRA
CICILIANO	MONTORIO ROMANO	VALLINFREDA
CINETO ROMANO	MORICONE	VALMONTONE
CIVITAVECCHIA	MORLUPO	VELLETRI
CIVITELLA SAN PAOLO	NAZZANO	VICOVARO
COLLEFERRO	NEMI	VIVARO ROMANO
COLONNA	NEROLA	
FIANO ROMANO	NETTUNO	
FILACCIANO	OLEVANO ROMANO	
FIUMICINO	PALESTRINA	

**APPENDIX C**  
**ISTITUTO EUROPEO DI DESIGN – TURIN SEAT****LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”**

AIRASCA	CERESOLE ALBA	ORBASSANO
ALPIGNANO	CHIERI	ORASCO
ANDEZENO	CHIUSA DI SAN MICHELE	PANCALIERI
ARIGNANO	CHIVASSO	PECETTO TORINESE
ASTI	CIRIE'	PIANEZZA
AVIGLIANA	COLLEGNO	PINEROLO
BALANGERO	CRESCENTINO	PINO TORINESE
BALDICHIERI D'ASTI	CUCEGLIO	PIOBESI TORINESE
BALDISSERO D'ALBA	CUMIANA	PIOSSASCO
BALDISSERO TORINESE	DUSINO SAN MICHELE	PISCINA
BEINASCO	FAULE	POIRINO
BORGARO TORINESE	FELETTO	POLONGHERA
BORGONE DI SUSÀ	FERRERE	PRALORMO
BOSCONERO	FIANO	RACCONIGI
BRA	FOSSANO	RIVA PRESSO CHIERI
BRANDIZZO	FRONT	RIVALTA DI TORINO
BRUINO	GASSINO TORINESE	RIVARA
BRUZOLO	GERMAGNANO	RIVAROLO CANAVESE
BUSANO	GIVOLETTO	RIVAROSSA
BUSSOLENGO	GRUGLIASCO	RIVOLI
BUTTIGLIERA ALTA	ISOLA D'ASTI	ROBASSOMERO
CAFASSE	LA CASSA	ROCCHETTA TANARO
CALUSO	LA LOGGIA	RONDISSONE
CAMBIANO	LANZO TORINESE	ROSTA
CANALE	LAURIANO	SAN BENIGNO CANAVESE
CANDIA CANAVESE	LEINI'	SAN CARLO CANAVESE
CANDIOLO	LIVORNO FERRARIS	SAN DIDERO
CAPRIE	LOMBARDORE	SAN GERMANO VERCELLESE
CARAMAGNA PIEMONTE	LOMBRIASCO	SAN GILLIO
CARIGNANO	MAPPANO	SAN GIORGIO CANAVESE
CARMAGNOLA	MATHI	SAN GIUSTO CANAVESE
CASALGRASSO	MERCENASCO	SAN MAURIZIO CANAVESE
CASELETTE	MOMBELLO DI TORINO	SAN MAURO TORINESE
CASELLE TORINESE	MONCALIERI	SAN PAOLO SOLBRITO
CASTAGNETO PO	MONTA'	SAN RAFFAELE CIMENA
CASTAGNOLE PIEMONTE	MONTEU DA PO	SAN SEBASTIANO DA PO
CASTELLO DI ANNONE	MORIONDO TORINESE	SANGANO
CASTIGLIONE TORINESE	NICHELINO	SANT'AMBROGIO DI TORINO
CAVALLERMAGGIORE	NOLE	SANT'ANTONINO DI SUSÀ
CERCENASCO	NONE	SANTA VITTORIA D'ALBA

SANTENA  
SANTHIA'  
SAVIGLIANO  
SCALENGHE  
SETTIMO TORINESE  
SOMMARIVA DEL BOSCO  
SOMMARIVA PERNO  
TORRAZZA PIEMONTE  
TRANA  
TROFARELLO

TRONZANO VERCELLESE  
VAIE  
VAL DELLA TORRE  
VALFENERA  
VALLO TORINESE  
VENARIA  
VERCELLI  
VEROLENGO  
VIGONE  
VILLAFRANCA D'ASTI

VILLANOVA CANAVESE  
VILLANOVA D'ASTI  
VILLAR DORA  
VILLAR FOCCHIARDO  
VILLARBASSE  
VILLASTELLONE  
VINOVO  
VIRLE PIEMONTE  
VOLPIANO  
VOLVERA



**APPENDIX D**  
**ISTITUTO EUROPEO DI DESIGN – CAGLIARI SEAT**

**LIST OF MUNICIPALITIES FOR “LOCAL STUDENTS”**

CAGLIARI

ASSEMINI  
DECIMOMANNU  
ELMAS  
MONSERRATO  
QUARTUCCIU  
QUARTU S. ELENA  
SELARGIUS

**LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”**

CAPOTERRA  
DOLIANOVA  
MARACALAGONIS  
MONASTIR  
SAN SPERATE  
SARROCH  
SERDIANA  
SESTU  
SETTIMO S. PIETRO  
SINNAI  
SOLEMINIS  
USSANA  
UTA  
VILLA S. PIETRO

## **APPENDIX E**

### **ISTITUTO EUROPEO DI DESIGN – FLORENCE SEAT**

#### **LIST OF MUNICIPALITIES FOR “LOCAL STUDENTS”**

FIRENZE

BAGNO A RIPOLI  
CALENZANO  
CAMPI BISENZIO  
FIESOLE  
LASTRA A SIGNA  
SCANDICCI  
SESTO FIORENTINO  
SIGNA

#### **LIST OF MUNICIPALITIES FOR “COMMUTING STUDENTS”**

ALTOPASCIO	PALAIA
BIENTINA	PISA
BUTI	PORCARI
CAPANNOLI	SAN GIMIGNANO
CAPANNORI	SAN GIULIANO TERME
CAPOLONA	SANTA MARIA A MONTE
CASTELFRANCO DI SOTTO	SIENA
CASTELLINA IN CHIANTI	SUBBIANO
CASTIGLION FIBOCCHI	VECCHIANO
CASTIGLION FIORENTINO	
FIRENZUOLA	
LAMPORECCHIO	
LARCIANO	
LATERINA	
LIVORNO	
LORO CIUFFENNA	
LUCCA	
LUCIGNANO	
MARLIANA	
MARRADI	
MASSA E COZZILE	
MONTE SAN SAVINO	
MONTECARLO	
MONTERCHI	
MONTERIGGIONI	